

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – JULY 13, 2016

MEMBERS PRESENT: Buchanan, Reece, Bowers, Ginzburg, Kerber, Swanson, Tello, Turley, and Zeunik

MEMBERS ABSENT: Kohlhase

STAFF PRESENT: Howe, Anderson K, Anderson T, Beavers, Coverston Anderson, Dreyer, German, Slater, and Voss

CALL TO ORDER: Buchanan called the Board meeting to order at 5:33 p.m. Roll call was taken. There were two additions to the agenda. The first was an addition to New Business, Items for Action, change of meeting date from September 14, 2016 to a date to be determined. The second was Old Business, Items for discussion, an updated Website presentation.

PUBLIC PRESENT: Don Knapp, Asst States Attorney and Edith Brady-Lunny, Pantagraph

5:34 Bowers arrived.

MINUTES: Buchanan requested approval for the minutes of May 11, 2016.

Reece/Turley moved and seconded approval for the minutes of May 11, 2016. Motion carried.

CONSENT AGENDA:

1. Bills to be Paid		<u>May 2016</u>	<u>June 2016</u>
Health Department	112-61	\$148,592.40	\$185,636.04
Dental Sealant	102-61	21,920.28	27,930.48
WIC	103-61	8,486.38	22,980.71
Preventive Health	105-61	1,858.86	4,383.22
Family Case Mngmt	106-61	16,622.82	29,529.07
AIDS/CD	107-61	6,539.94	14,318.26

Tello/Turley moved and seconded approval for the Consent Agenda as printed. Motion carried.

COMMITTEE REPORTS: Buchanan requested a report from the Mental Health Advisory Board (MHAB). Tello discussed the MHAB meeting of June 24th they had both great attendance and engagement. A packet of materials was given to the Board which explained the 12 programs funded by both the 553 and 377 Boards. The MHAB also received the 1st quarter quarterly reports that contained statistical information as well as outcome data for the 12 funded programs. The CY17 Funding Guidelines and criteria were discussed and reviewed as well as the link to the mental health action plan, funding timelines, meeting schedules, oral presentations and input on funding applications.

Tello noted that the MHAB was made aware that funding dollars have been reduced both at the federal and state levels and discussing ways to make sure that the community understands the dilemma in McLean County and that we aren't able to supplement lack of funding from Medicare and Medicaid.

Reece reported for the Behavioral Health Coordinating Council (BHCC). Reece reported that there were 17 members at the first meeting, which included a mix of agencies and others from different organizations in the community. The meeting was chaired by John McIntyre, Chair of the McLean County Board. The BHCC plans to meet quarterly to hear updates, ask questions.

There was a report on the grant request from CHS for the Crisis Intervention program in the amount of \$250,000 to handle the increase number of calls; 210 over a three year period. The increase will also allow for the additional hiring of a project director and statistician, as well as additional training for the police and emergency responders. Training is essential for emergency responders.

The BHCC is reviewing how communication happens between the court system and health providers. The sharing of information is valuable and some medical information can't be shared due to HIPAA. The group is discussing what information can be shared.

5:44 Ginzburg arrived.

Buchanan noted that at the present there won't be a County Board report. Chair John McIntyre will be filling the County Board representative soon from the vacancy created by the resignation of Owens.

Coverston Anderson reported for the John M. Scott Health Care Commission. There is no meeting minutes from the June meeting, but actions from earlier meetings and activities include, as a result of strategic planning efforts last fall, the Commission moving to an all grants program by 2018 and discontinue serving individuals in the current manner. A grants committee and a finance committee have been formed to begin planning for the transition. This year's grant funds will be focused on mental health and oral health.

In April, the Commission voted unanimously to recommend dissolution of the Intergovernmental agreement (IGA) that designates the Township supervisor as administrator of the trust. The rationale is that a large percentage of Judge Scott's money is going towards administrative costs. Last year, 50% of the budget went towards administrative costs. The recommended percentage is 10% or less and not more than 20%. Also, the Affordable Care Act has had significant impact on use of the funds; clients that used to be eligible for assistance through the fund are now eligible for Medicaid so they can no longer receive JMS services. For example, only 4 individuals received services in May, yet the administrative expense was significant.

Coverston Anderson shared the Bloomington City Council serves as Trustee for the trust and they have been notified of the recommendation above. The Commission is interested in helping the health department provide teeth cleanings for adults in the community and maybe willing to provide funds to assist with costs. A pilot program is being discussed. The commission voted to raise the \$200 cap for dental care for individuals receiving assistance from JSHR to \$500 per calendar year. Currently the process is being worked out.

OLD BUSINESS: Howe explained the Strategic Plan review and approval. He noted that the plan was submitted an electronic copy to each member. There was one comment on item 4.3F, action steps, should read, "Utilize plans, including but not limited to the McLean County..... In addition, Buchanan explained the numbering needed to be sequential in that area. Howe stated that those changes will be made and the additional pieces that belong to the Strategic Plan will be added to make it a complete plan. Those are the Executive Summary, Mission Statement, Environmental Scan, and SWOT Analysis,

Buchanan inquired if the additional pages will include outcome measures. Howe stated there will be a crosswalk to the plan with quarterly or semiannual reports.

Reece inquired if the plan will include base level information. Howe stated most were introduced as new items. However, when the first status report is prepared staff can explain where we have been and where we plan to go with those identified.

Turley/Ginzburg moved and seconded the Strategic Plan as presented. Motion carried.

Buchanan asked Lisa Slater, Public Health Communication Specialist to display and explain the new Website. Slater mentioned the Website is easier to navigate and will be a resource for the community. Also, there are places to highlight services that the Department provides. Slater asked the Board, as they take a look at the Website, to send feedback to her. The Board thanked her for her hard work.

NEW BUSINESS: Howe asked Coverston Anderson to present the CHNA 2016 Review. Copies of the PowerPoint presentation were distributed so that members could follow along with the presentation. She discussed the history and process that took place to-date.

Coverston Anderson mentioned that they welcomed the opportunity to work with both hospitals and the United Way, and noted that three separate community health plans were written for McLean County and it made sense to generate a joint community health needs assessment for the County. In 2015, the McLean County Community Health Council (CHC) was formulated with 19 other organizations represented and approximately 33 members.

Coverston Anderson reported on the data sources used and the top 13 health issues that were prioritized, by the CHC to the following 6 health issues: access to appropriate healthcare for high socioeconomic need; behavioral health; birth outcomes; obesity; oral health; and respiratory disease. Coverston Anderson explained the Hanlon Method used to identify the top 3 health priorities on February 25, 2016. The top 3 were: behavioral health; access to appropriate healthcare; and obesity. Coverston noted that it was a time consuming project and well worth it.

Reece inquired about the high suicide rates. Beavers explained the biggest category shows more suicides in white males, ages 45 to 65 years of age.

Kerber/Bowers moved and seconded the Community Health Needs Assessment for 2016. Motion carried.

Howe requested approval for the Contracts/Applications, included in the packet as Attachment B, which is a listing of all new applications for the upcoming FY17 State of Illinois continuing grants. Grant applications are provided to both the Illinois Department of Public Health and the Illinois Department of Human Services. Both code departments require the use of the new Government Accountability and Transparency Act (GATA) requirements be met, each use their own applications systems of either Electronic Grants and Management System (EGrAMS) for IDPH or the Uniform Grants Administration system (UGA) for IDHS. This has made the application process much more labor intensive and requires substantial amount of duplicate data provision.

Also included is a new FY17 IDHS grants that have been received to date. The IDHS has written and apologized for delays in issuing all executed FY17 UGA's. As guidance, they have provided written notification that if you have received your FY17 UGA for without yet receiving your contract, you may begin providing services as of July 1, 2016. This is important for the fact that it provides legal authority to provide services on behalf of the state code department prior to an executed contract. More IDHS contracts will be coming.

Tello/Reece moved and seconded the approval for the Contracts/Applications for FY17 as presented. Motion carried.

Howe requested approving a proposal to temporarily extend services of the Child Care Nurse Consultant program that was abruptly discontinued by the Illinois Department of Human Services effective June 30, 2016. Howe explained that this is a critical important health and safety resource for child care facilities to ensure child care environments are safe and healthy for children. Information on the program was in the packet. Staff requested Board of Health approval for the Health Department to continue to financially support this program on a part-time basis through December 31, 2016 to work with child care centers on a gradual transition from the support provided to them from this program for the last 18 years. Howe noted that funds would be available from FCM reserves. Howe also explained the request is for 30% of the nurse's time is approved for July 1, through December 31, 2016, to assure health and safety of staff and children.

Heidi German, nurse consultant reported the discontinuation of this program is a big void in the County. She further explained that she was the first child care nurse consultant in the County and the coordination between day care facilities and the Health Department is an important piece of public health.

Tello inquired about the handling of routine cases or child specific issues. German explained that there were routine situations but she also assisted with complicated medical cases and trained staff to be able to assist the children in their care.

Kerber stated that it was a sad situation for the daycare centers and that she supported the extension.

Tello/Kerber moved and seconded temporary extension of the Child Care Nurse Consultant, June 30, 2016 through December 31, 2016. Motion carried.

Howe discussed SB 2047, which was passed and signed by Governor Rauner and appropriates a total of \$75 billion for FY16 (\$25 billion) and FY17 (\$50 billion) agency operations, grant lines, capital, and other state spending. \$7,679,693,700 of this appropriation is GRF, \$701,323,000 of this appropriation is from the Commitment to Human Services Fund, \$275,000,000 is from the Budget Stabilization Fund, \$690,502,500 is from the Education Assistance Fund, \$442,498,000 is from the Fund for the Advancement of Education, and the remainder is from Other State and Federal Funds.

Howe explained that public health came out the loser overall with the FY16 State Budget impasse. The department will probably only receive about 65% of the money earmarked from FY16 of the GRF grants and the additional money, somewhere around \$711,000, to continue critical programs, will probably require support from the unappropriated fund balance.

Howe took the opportunity to review the fund balance discussion and explained that is not a simple issue but wanted to explain it better to the Board so they could understand what the fund balance is and also, what it isn't. Howe distributed paperwork that was originally prepared for the Board in January to further explain the necessity to have available funds to tap into while property tax money isn't available in the spring and to respond in the community to prevent and control epidemics and, in case of a crisis, to other public health emergencies.

Howe distributed a copy which contained a balance sheet, copies of court cases, and the articles shared in January. The balance sheet, showed the fund balance ending December 31, 2015. He explained that the audited Health Fund had a balance of \$2,313,000 and showed the existing funds in programs. Howe showed that during January through May of 2016 the department had expenditures of \$2,203,375 and revenue of \$435,117. The net equaled \$1,768,258, which Howe noted cannot be considered a fund balance but an operational fund to maintain programs.

Howe reviewed the court cases, including the one from McLean County, supporting the Supreme Court threshold on unnecessary accumulation of funds.

Howe reiterated that the fund balance allowed the department to stay open and not cut services, it was good stewardship.

Tello inquired about how close the department was to the 2.84 annual threshold. Howe stated that the department was nowhere close and is about .44.

Reece felt that the court's opinion of three times all of the expenditures was not practical and felt that it should be identified as months of reserves. Reece also stated that it would be helpful to understand the forecast of what is going on with the State, reshape our programs or have a long range forecast. Howe explained that the department is in the midst of analysis and hope to have it prepared in time for the September meeting.

Tello inquired about a digestible way to explain this issue. Bowers appreciated the detail and collection of information. Kerber agreed.

Zeunik stated that this is a point in time and will change as audited. He explained the County process of funds being used to cover expenses until property taxes come in during June. The fund balances always change.

Dreyer presented the FY17 County Budget preview explaining that total tax levies for development disabilities, tuberculosis care and treatment, mental health, and public health services represents 0.113% of a property tax payer's overall payment. A handout was distributed to Board members as a preliminary overview until the meeting in September. It showed the FY17 budget highlights and anticipated expenses.

Howe discussed the changing of the September Board meeting from September 14, 2016 due to a scheduling conflict. He explained that it is a critical meeting and asked if Board members would be able to select a different date. Unanimously, the Board selected Wednesday, September 7, 2016, as the September meeting.

DIRECTOR'S REPORT: Items already addressed.

STAFF REPORTS: Coverston Anderson reported for the Community Health Services division and noted the report was on packet pages 7 through 10. Coverston Anderson explained the department prepared and presented a proposal for John Scott Health Commission to provide adult preventive dental services with the assistance of JSHC funding. Medicaid doesn't pay for adult hygiene services unless it is for pregnant women. If approved, hygiene appointments could be incorporated into the current adult schedule of Friday mornings.

Coverston Anderson updated the Board that Trumenba (Meningitis B) vaccine was recently added to the VFC inventory and is also available for clients with private insurance.

Coverston Anderson explained that the department was notified in June that CDC is no longer recommending the nasal flu vaccine (FluMist) be utilized for any age group due to its decreased efficacy.

Coverston Anderson noted that as of July 1, 2016, the STI/HIV program will begin billing insurance for sexually transmitted infections or HIV services.

Coverston Anderson reported that on June 22, 2016, David Hopper, emergency preparedness coordinator, was presented an award at the Public Health Emergency Preparedness Summit. The award was for the "Most Relevant to Preparedness Presentation". His poster was on the Functional Needs Mapping Project. A copy of the award was on page 10 in the packet.

Anderson K reported for the Maternal/Child Health division and noted the report was on packet pages 11 through 14. She explained a photo shoot was held in April with breastfeeding WIC clients and staff. Posters and canvases have been hung in the clinic. Many of the photos are also being used to promote the breastfeeding program on social media with favorable responses from the public. One WIC dad, who was part of the photo shoot, was excited that his family's photo was chosen for display and came into clinic just to take a photo of his family picture on the wall.

Anderson K updated the Board on lead testing done in the WIC clinic. She also explained the delay from the state lab due to key testing equipment being non-functional at this time. Test samples are being sent to other labs in the state so that results can be obtained before the samples degrade.

Anderson K spoke about the recent increase of pregnant women and the baby boom in the clinic. She noted that the BBO program caseload increased in June.

Ginzburg questioned the anecdote on page 12 in the packet. As a physician, he was concerned with the difficulty the woman had in obtaining follow up care for a delivery complication. He explained that there are rules and regulations that must be followed and the treating physician should be held accountable. He strongly felt that this issue must be reported. Howe stated that he will assure that the situation is reported.

Anderson T reported for the Environmental Health division and stated his report was on packet pages 15 through 18. Anderson T stated that the Food program continues to be busy and they have received plan reviews for 3 long term care facilities; making this a total of 6 new long term care facilities within recent years.

Anderson T explained that the Geo Thermal program continues to be busy. Parkside Junior High recently installed 120 wells that took 18 days to inspect.

Anderson T stated discussions will need to be initiated to determine if the department should renew the Tanning program contract because the amount reimbursed by the state doesn't cover the cost of inspections. Anderson T further explained that since Tanning was labeled as a Class 1 Carcinogen and children under the age of 18 aren't allowed to tan, business has dropped and many establishments have closed.

Anderson T reviewed page 18 in the packet on the West Nile Virus surveillance activity ending June 30, 2016. He also explained that the State of Illinois is negotiating a contract for bird testing with the U of I Vet Lab and gave an update on ability to test specific birds in house.

Beavers stated that the Behavioral Health report was on packet pages 19 through 23. Beavers reviewed the funding timeline for FY17.

Beavers explained that the State of Illinois eliminated the psychiatric leadership grant that provided funding to local mental health providers which covered psychiatric costs and it has had a significant impact on providers. Beavers did note that SB2047 is designed to increase reimbursement rates for psychiatric service, however to date they are still waiting for additional information. Unfortunately, the psychiatric services cuts can't be supplemented with tax dollars.

Beavers reviewed the memo on page 23 and explained that individuals affected with mental illness and substance abuse disorders are more likely to suffer from chronic health conditions. In an effort to increase the life expectancy of individuals diagnosed with behavioral health challenges and improve the health and wellness of the community, staff is requesting the approval, to the FY17 Budget, \$300,000 to implement a Behavioral Health and Wellness pilot project. More on this issue will be provided at the September meeting during the FY17 Budget Presentation.

Tello offered that she thought it was a wonderful opportunity for the community.

BOARD ISSUES:

Ginzburg/Bowers moved and seconded to go in to Closed Session at 7:45 p.m. Motion carried.

RECONVENE:

Ginzburg/Bowers moved and seconded to reconvene the Board of Health meeting at 8:57 p.m. Motion carried.

ITEMS FOR ACTION: Buchanan indicated there would be no action taken.

ITEMS FOR DISCUSSION: The Board of Health has completed their annual evaluation of the Director of the McLean County Health Department. The Board has identified performance goals to be accomplished by the Director in the next year. Timelines and target completion dates have been established. The Board of Health will do periodic review of the status. The goals provide a path for forward movement, enhanced accountability and increased communication at all levels, while working to continue and enhance the high level of professional services offered by the Health department.

The Board of Health is committed to being an active, informed partner in leading policy decisions to protect and improve public health. Included in this commitment is the recognition that the McLean County Department of Public Health, as a part of McLean County Government, will engage community, professional and government partners in a collaborative and cooperative manner that recognizes the importance and value of those relationships.

ADJOURN: Ginzburg moved and the Board of Health meeting was adjourned at 9:00 p.m.