



## **377 Board Meeting**

**January 10, 2019**

**Roll Call:** Mary Caisley, Ron Morehead, Phyllis VerSteegh, Janet Hood, Camille Rodriguez, Amy Hancock, Mandy McCambridge

**Absent:** Vern McGinnis

**Appearance by members of the public:** None

**Staff Present:** Camille Rodriguez, Amy Hancock, Mandy McCambridge

Camille facilitated the meeting since Vern couldn't make it to the meeting.

### **Items for Information:**

Camille spoke about the Center for Human Services December 3<sup>rd</sup> announcement stating that they will no longer be taking new patients. Camille stated that the Board of Health voted to extend the 2018 contract agreement for 60 days. This gives us time to regroup and sit down with Tom Barr and decide what to do next. Camille and two board members will meet with Tom and his staff in the next couple of weeks.

One of the board members asked if Tom Barr contacted the county before the December 3<sup>rd</sup> announcement. Camille stated she couldn't speak for the county. Tom Barr did contact Camille before the announcement came out, but there was never any indication that it would be this extreme of a decision. One of the board members asked how much CHS had in reserves. Camille stated that this is a question that the Board of Health and Mental Health Advisory Board wants asked as well.

Camille spoke about the contracts that we have with CHS. Both contracts pay for salaries. Since CHS is no longer taking new patients should we be paying for something else other than salaries. Should we instead pay for patients that don't have insurance.

Amy spoke about how the CHS decision affects this board because CHS sees Marcfirst residents. Camille stated that this affects the Better Birth Outcomes (BBO) program that we have here at the Health Department. It also affects court services for people coming out of court that need psychiatric services. It is a very widespread issue.

Camille spoke about the memo that Bill Wasson and Trish Malott wrote for the Health Committee meeting that took place on December 31<sup>st</sup>. This memo outlines all the actions that have occurred over in County Administration since Mr. Barr made the announcement. County Administration have had to amp up and move faster on some the initiatives that they were moving at a regular pace at.

Amy mentioned that Laura Furlong is retiring from Marcfirst in June or July. Laura did share with Amy that she still will be a big part of the community. We may have Laura come to our next meeting to let her know the qualities this group would like to see in her replacement.

Camille stated that Bill Wasson is retiring in May. There is a formal search committee for his position. They still haven't filled the Assistant Administration position.

### **Consent Agenda:**

#### **A. Notification of Paid Allocations**

A question was asked about the IWP amount on the McLean County Board Committee Report (Attachment A2). IWP is usually paid biannually, so that is why the amount looks so large.

Amy stated that these reports will look different for 2019 because we now will be paying the agencies monthly instead of quarterly which will now require the agencies to turn in monthly reports. IWP will still be paid biannually.

Motion to pay the bills Jan  
Motion Seconded Ron

### **Items for Discussion**

#### **A. Funding Process**

- Amy spoke about Attachment B vs Attachment B2. Attachment B is using last year's time frame whereas Attachment B2 is a drawn-out calendar and is a working 2020 timeline.

Amy spoke about doing a Stakeholders Survey for agencies and families.

- The survey will look at funding gaps
- What are identified needs
- Identify target population
- What would benefit the agencies/families to thrive

The intention of this survey is to provide you with the best information you need to enter into the application process and streamline the application process to meet the needs of the community. Camille stated that the survey could also be used to find out what certain agencies offer. Amy stated that she just came up with the idea of doing a Stakeholders Survey this week, so it is still a work in progress. Research still needs to be done. No timeline set at this time. Amy will be starting to collect data from the agencies when she does her site visits in February. Mary stated that she would like her

replacement to be determined soon so they can be part of the site visits. Amy and Camille will have a conversation with the chairman about this. Ron stated that he will look into getting grant money that would help with the Stakeholders Survey.

### **B. RFP for 2020**

- Attachment C (Notice of Funding Opportunity)

This is a draft document. The document was looked over and discussed during the meeting. The group agreed that this was a good idea. This is a working document and can be adjusted later if needed. We will look at the document at our next meeting in April. The only suggested change at this time is in the last sentence of the document which states.

For more information about programs and services offered by McLean County Health Department, visit our website at <http://health.mcleancountyil.gov>.

#### **Suggested Change-Replace with**

For more information about programs and services offered by the 377-Board (supported by the Health Department) visit our website at <http://health.mcleancountyil.gov>.

### **C. Bylaws Amendment**

The following sentence needs to be removed from the Bylaws.

- The President of the Board and the Secretary shall serve no more than two consecutive full terms.

The following wording needs to be removed and replaced

- Mentally Deficient Persons'

Camille will research the exact concise language that should be used instead. This will be voted on at the next meeting.

### **Items for Action:**

#### **A. Approval of Board Meeting Minutes from October 18, 2018 Meeting**

- The minutes were not approved at this meeting. There are some recommended changes that need to be made before they are approved.

#### **B. Approve CY 20 Funding Criteria and Guidelines**

- Amy stated that the only change is Question #6. Agencies must identify the percentage of total program cost represented by funds of the 377 Board

Motioned to approve CY 20 Funding Criteria and Guidelines as presented

Motion was seconded

### **Strategic Planning**

#### **A. Review Goals of Strategic Plan**

Amy stated that Vern wanted to add this to the Agenda. The purpose to add this to the agenda is to make sure the Strategic Plan is fresh during every meeting. The Strategic

Plan was discussed, and everyone is on board with the current goals listed in the Strategic Plan. The group agreed that it is a good idea to look at during every meeting.

**B. Discuss statistics to help identify areas of research**

Amy stated that Vern wanted this to be added to the agenda also. Amy spoke about (attachment H) which is research that she found on the CDC website on developmental disabilities. The purpose of the research is to help identify the target population and to help identify the gaps in services. Amy thought it would be good to have a firm definition on intellectual and developmental disabilities. Amy researched the prevalence of each individual disability identified in McLean County. ADHD has the highest prevalence as a developmental disability in McLean County. There are a higher number of children that have been diagnosed with autism.

**Board Education:**

**A. Tutorial on Electronic Health System**

Amy offered to go over the Electronic Health System and answer any questions anyone may have. One of the members stated that they would like a document to refer to. Amy is going to see if we already have something in place. If we don't we will work with Alex to come up with something for the group. We will keep this on the agenda for the next meeting.

**B. Schedule dates for Site Visits**

Amy will let everyone know the dates and times for the site visits. Amy stated that she does site visits every three months. She already has the visits scheduled for February and then after that she will be going back to do the visits in May. Amy went over possible questions to contemplate during site visit (attachment I 2) Amy feels that it's a good idea for board members to visit the sites. It shows the agencies that the board is interested, and it shows support as well.

**Adjournment:**

Motion to adjourn-Ron  
Motion was seconded

**Next meeting is April 18, 2019**