

Minutes
553 & 377 Joint Workgroup Session
April 5, 2016

CALL TO ORDER: Laura Beavers called the joint meeting to order at 2:05pm and declared a quorum for the 377 Board.

ROLL CALL: Ron Morehead, Diane Crutcher, Vern McGinnis, Phylis VerSteegeh, Judy Buchanan, Cory Tello, Sonja Reece

STAFF PRESENT: Laura Beavers, Phaedra Morris

ESTABLISH AN AGENDA: No discussion

APPEARANCE BY MEMBERS OF THE PUBLIC: Patricia Marton

NEW BUSINESS:

A. Items for Action

1. Approval of Workgroup Session Minutes – February 2, 2016

Judy Buchanan motioned to approve. Vern McGinnis seconded.

Motion carried.

B. Items for Information

1. Health Committee Presentation

Laura Beavers reviewed the outcome of the Health Committee Presentation held on April 4th. All who attended the presentation agreed the Behavioral health section of the presentation was very good and informative.

2. Mental Health Advisory Board

Laura Beavers stated the next board meeting will be April 8th. At this meeting we will discuss bylaws, review the Open Meetings Act and review our funding guidelines. Ann Janes has resigned from the board. We will be recruiting another person to replace Ann. Scott Murphy was appointed to the board as the County Board representative.

3. State Health Improvement Plan

Judy Buchanan stated the recommendations relative to behavioral health mirrors the county's mental health plan. Laura Beavers stated this plan is a requirement of state and local health departments and hospitals.

C. Items for Discussion

1. Streamline Web Based Health Care System

Laura Beavers stated the purchasing process has been difficult but we are moving forward. There is a need to quantify and have the ability to draw outcomes. We are still printing large binders and by securing this system we will be able to streamline the entire process by having everything on line. We can then filter applications to each respective board. This system will also enable us to put the quarterly reports online thus reducing the lengthy board packets. We have explored financing and Walt Howe has indicated the 553 Board has \$19,930 and the 377 Board

has \$5,800 available to fund this new streamlined process. The cost of this system is \$25,000 with a \$5000 annual support cost.

It was discussed whether the Board of Health has the authority to purchase or enter into a contract with an entity for what some may consider “administrative services”. This system we want to purchase is to provide “quarterly health services”, not administrative services. Laura Beavers stated after discussion with the county legal department, it was determined that the 377 Board has the authority to enter into a contract for health services but the 553 Board does not. This potential purchase is being ironed out and we will have an update at the next joint meeting or respective individual board meetings.

2. Revised Draft Funding Timeline

Laura Beavers reviewed the funding timeline noting that the June 7th joint meeting listed is cancelled as Laura is out of town.

3. Funding Criteria and Guidelines

The 377 Board members have finalized their funding criteria and guidelines and therefore they were told they could leave meeting if they desire. All 377 members left the meeting at 3:05pm.

The 553 Board members remained to finalize documents.

- Judy Buchanan suggested giving greater emphasis to the sustainability question in the criteria. A question was added to the application that asks agencies to identify their plan should they need to downsize their organization.
- Laura Beavers explained the difference between evidenced based and evidenced informed practices. After discussion, it was decided to state that program plans are required to be evidence based/evidence informed.
- Group consensus was to also emphasize collaboration among service providers.
- It was determined to give the priority grid portion of the document to the Mental Health Advisory Board to review and make suggestions.
- In the Sustainability section of the application, it was decided to edit A to read “How will the program be sustained beyond the funded year? Please describe your plan to sustain the program if there are no other funding sources available”, and remove B, C, and D.

BOARD ISSUES

No issues reported.

ADJOURNMENT

Meeting was adjourned at 4:16pm.