



The McLean County Board of the Care and Treatment of Persons with a Developmental  
Disability (377)

Wednesday July 13, 2022

200 West Front Street, Bloomington, Illinois

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**MINUTES**

The meeting was called to order at 9:04 AM

1. Present: President Vern McGinnis, Secretary Phylis VerSteegh, Jan Hood, Becky Hines, Jen Ho

Absent: None

McLean County Health Department Staff Present: Amy Hancock, Behavioral Health Program Manager; Shannon Garlock, Behavioral Health Office Support Specialist; Natasha Caudle, Behavioral Health Specialist

2. Public Participation: None

3. Consent Agenda

- A. Notification of Paid Allocations

Auditor Report as of April 2022	\$68,063.16
Auditor Report as of May 2022	\$12,298.44
Auditor Report as of June 2022	\$54,659.76

**Motion by:** Becky Hines    **Seconded by:** Phyllis VerSteegh  
**Motion approved with a unanimous roll call vote.**

4. Items for Information

- A. Introduction of new 377 Board Member, Jennifer Ho

- a. Jen Ho introduces herself and shares her background.
- b. The 377 Board members Welcomes Jen to the board.

- B. 377 July 2022 Board Newsletter

- a. Amy presented highlights of the newsletter.
- b. Question was raised by the board if 988 is ready for the community?

- C. Update on the Intellectual and Developmental Disability Collaborative (IDDC)

- a. Amy presented information regarding Carle's Child Psychiatry program as a non-profit and is taking most carriers of Medicaid. Dr. Burgundy Johnson is the Child Psychiatrist.
    - i. Dr. Burgundy's focus on Fridays is education and looks forward to collaborating more with MCHD and Marcfirst.
    - ii. Dr. Burgundy and staff will have future webinars and trainings. Dr. Burgundy is scheduled to present more information on the program at the next IDDC meeting this week.
  - b. Amy shared Natasha created the IDDC membership directory.
  - c. Amy shared IDDC newsletter.
    - i. Board members requested the 377 Newsletter be shared with other BOH and County boards.
- D. Disability Scoop Article: Across US, Special Education Enrolment on the Rise
- a. Amy shared an educational opportunity of Disability Scoop Article.
  - b. Discussed housing and staffing shortages in CILA currently is a crisis nationwide.

#### 5. Items for Discussion

##### A. 377 Board's Program Funding Report for CY22: Quarter 1

- a. Amy shared highlights of each program:
  - i. Bridgeway is currently short staffed, which is impacting meeting projected program outcomes
  - ii. ABA-Easterseals is currently short staffed, which is impacting meeting projected output
  - iii. Timberpointe-Easterseals is requesting a funding transfer for supplies budgeted last year. Upcharge and increase shipping costs has increased last years pricing.
  - iv. Homes of Hope-TECH Program is going well. Homes of Hope submitted photos of clients with newly purchased desks and learning cleaning behaviors for the technology equipment.
  - v. ABA-Marcfirst is doing well. The 3 funded children are increasing skills. Marcfirst may need to move funds. The Pediatric area at Carle is expanding again.
  - vi. PIH-Marcfirst is doing well. Connections and collaborating with Best Buddies for Fitness Buddies Program is still in process.
  - vii. Supported Living-Marcfirst is losing CILAS housing due to staff shortages and funding. This is a nationwide concern for individuals with developmental disabilities.
  - viii. Transitions-Marcfirst is doing well. Providing transitioning ages with topics of boundaries, hygiene, communicating, etc.... from youth to adulthood transitioning topics. Teaching life lessons. The challenges of educating parents are difficult and little engagement. Support groups/trainings is not going well for caregiver engagement.
  - ix. Community Schools-The Baby Fold is doing well. Practicing inclusiveness. Behavioral Health Program is collaborating with The Baby Fold Community Schools and supplying summer school's supplies.

- x. The Autism Collective is doing well. There is a new CEO since the board members saw the presentations last year. The Autism Collective is working on marketing and promoting the autism navigation for all areas of life.
  - xi. The board members discussed County board members will have to re-run due to the redistricting of the county. This maybe a good time to educate County board members running for re-election the 377 board needs of the community, as IDD concerns are usually overlooked. IDD is a large spectrum and if someone does not have close exposure to the severity of the needs of individuals and families with developmental disabilities, the needs are not known.
  - xii. Board members mentioned in November the desire to send personal newsletters to the County Representative from the 377 board members regarding IDD needs of the community.
  - xiii. Board members asked the amount in the fund balance. Amy will verify with Jackie the amount is in the fund balance.
- B. Discuss format of CY23 Request for Proposal for Grant Funding
- a. Amy shared the updated RFP with the board members.
- C. Discuss format of CY23 Grant Applications
- a. Amy shared with the board members the updated application.
  - b. Amy stated the budget section was not consistently completed by applying agencies. Amy will add a specific statement “Not including information will impact the boards’ decision of funding”.
  - c. The board agreed changing the Indirect costs from 10% to 20% on RFP applications.

## 6. Items for Approval

### A. Approve 377 Board 4/13/21 Board Meeting Minutes

**Motion by:** Jan Hood                      **Seconded by:** Phyllis VerSteegh

**Motion approved with a unanimous roll call vote.**

### B. Approve update of the 377 Board By-Laws

- a. Remove the word “and” after the strikeout section.

**Motion by:** Becky Hines                      **Seconded by:** Jan Hood

**Motion approved with a unanimous roll call vote.**

### C. Approve update of the 377 Board Strategic Plan

- a. Discuss further at next board meeting after further time to review and make any necessary edits.

### D. Approve Motion to Amend Allotment of Funds Between Easterseals ABA Parenting Program and Easterseals Timber Pointe Equestrian Program

**Motion by:** Phyllis VerSteegh                      **Seconded by:** Becky Hines

**Motion approved with a unanimous roll call vote.**

### E. Elect 377 Board Secretary for FY23

a. Motion for Phyllis VerSteegh for 377 Board Secretary  
**Motion by:** Jen Ho                    **Seconded by:** Becky Hines  
**Motion approved with a unanimous roll call vote.**

F. Elect 377 Board President for FY23

a. Motion for Vern McGinnis for 377 Board President  
**Motion by:** Jan Hood                **Seconded by:** Phyllis VerSteegh  
**Motion approved with a unanimous roll call vote.**

7. Other Business

A. Rescheduling of future dates for meetings/presentation due to scheduling conflicts

- a. 9/7/2022 moved to 9/16/2022 @ 9-11 AM
- b. 9/13/2022 moved to 9/20/2022 @ 1-4 PM
- c. 9/28/2022 moved to 10/5/2022 @ 1-4 PM

**Adjournment**

**Motion made to adjourn meeting by: Becky Hines Seconded by: Phyllis VerSteegh**

**Meeting Adjourned at: 11:18 AM**