



**EXECUTIVE COMMITTEE AGENDA**  
**Room 700, Law and Justice Center**  
**March 11, 2003**  
**4:30 p.m.**

1. Call to Order
2. Chairman's Approval of Minutes – February 11, 2003
3. Appearance by Members of the Public
4. Departmental Matters
5. Report of Standing Committees:
  - A. Executive Committee - Chairman Sweeney
    - 1) Items to be Presented for Committee Action:
      - a) REAPPOINTMENTS:

Saybrook-Arrowsmith Fire Protection District  
Martin Tipsord  
Rural Route 1, Box 29  
Saybrook, IL 61770  
Appointed to a Three-Year Term that expires  
on April 30, 2006

Carlock Fire Protection District  
Merle Holliger  
301 East Franklin  
Carlock, Illinois 61725  
Appointed to a Three-Year Term that expires  
on April 30, 2006

Carlock Fire Protection District

Kenneth A. Keighin

Rural Route 1

Carlock, Illinois 61725

Appointed to a Three-Year Term that expires  
on April 30, 2006

Gridley Fire Protection District

Stanley Ringger

29288 North 2025 East Rd.

Gridley, Illinois 61744

Appointed to a Three-Year Term that expires  
on April 30, 2006

Towanda Fire Protection District

Larry Sands

Rural Route 1, Box 101

Towanda, Illinois 61776

Appointed to a Three-Year Term that expires  
on April 30, 2006

Hudson Fire Protection District

Dale Hussemann

505 West Broadway

Hudson, IL 61748

Appointed to a Three-Year Term that expires  
on April 30, 2006

Downs Fire Protection District

James Adams

Rural Route 1

Bloomington, IL 61704

Appointed to a Three-Year Term that expires  
on April 30, 2003

Bloomington-Normal Airport Authority

Steven Wannamacher

2507 North Pointe Drive

Bloomington, IL 61704

Appointed to a Three-Year Term that expires  
on April 30, 2008

Bloomington Township Public Water District

Alan Roseman

RR 4, Box 406

Bloomington, IL 61704

Appointed to a Five-Year Term that expires  
on the first Monday in May, 2008

- b) APPOINTMENTS:  
None
- c) RESIGNATIONS:  
P.A. "Sue" Berglund  
Community Action Board
- d) Introduction and Presentation by Candidates  
who are seeking Appointment as County  
Treasurer:
  - K. Alan Holderly 1-3
  - R. Michael McFarland 4-5
  - Rebecca C. McNeil 6-8
  - John E. Schroeder 9-10
- e) Request for Approval of an Emergency  
Appropriation Ordinance Amending the  
McLean County Fiscal Year 2003  
Combined Annual Appropriation and Budget  
Ordinance General Fund 0001, County Board  
Department 0001 – Safe Havens Grant 11-12
- f) Request for Approval of Centranet Contract  
With Verizon – Information Services 13-14
- g) Request for Approval of the Mitsubishi Motors  
of North America, Inc. Assessment Settlement  
Agreement 17-21

- 2) Items to be Presented for Information:
  - a) "Ad Hoc" Committee on Emergency  
Communications and Dispatch
  - b) Legislative Report – Legislative Sub-Committee 22-24
  - c) Monthly Report – Information Services 25
  - d) General Report
  - f) Other

B. Land Use and Development Committee – Chairman Gordon

- 1) Items to be Presented to the Board:
  - a) General Report
  - b) Other

C. Property Committee – Chairman Bostic

- 1) Items to be Presented for to the Board:
  - a) Request Approval of proposed Plan of  
Action for future Development of the  
McLean County Highway Department  
site on Route 9 East 26-36

- b) Request Approval of proposed plan to relocate McBarnes Memorial Building WWI Memorial Plaque to the Old Courthouse
  - c) Request Approval to use Law and Justice Center Courtyard for Children's Advocacy Center Child Abuse Awareness Month – April, 2003
  - d) General Report
  - e) Other
- D. Transportation Committee - Chairman Bass
- 1) Items to be Presented to the Board:
    - a) Request Approval of Letting Results from February 26, 2003 Letting for County and Township Projects
    - b) Request Approval for Improvement of Sec. 01-00047-08-RS, Stanford-McLean Rd.
    - c) Request Approval of Federal Agency Agreement for Federal Participation for Sec. 01-00047-08-RS
    - d) Request Approval of Contract for Negotiator of to purchase Right Of Way for Highway Department
    - e) General Report
    - f) Other
- E. Finance Committee – Chairman Sorensen
- 1) Items to be Presented to the Board:
    - a) Request for Approval of Statement of Acceptance – Insurance Service Fee Agreement – Risk Management
    - b) Request for Approval for Authorized Provider Agreement with Red Cross – First Aid/CPR/AED Training – Risk Management
    - c) General Report
    - d) Other
- F. Justice Committee – Chairman Renner
- 1) Items to be Presented to the Board:
    - a) General Report
    - c) Other
- G. Report of the County Administrator
- 1) Items to be Presented for Information:
    - a) General Report
    - b) Other

6. Other Business and Communications

7. Recommend Payment of Bills and Approval of Transfers, if any, to County Board

8. Adjournment

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February 22, 2003

McLean County Law & Justice Center  
McLean County Administrator Office  
Attention: Michael Sweeney  
104 W. Front Street  
Room 701  
Bloomington, Illinois 61701

Dear Mr. Sweeney;

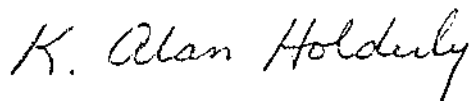
It is with great interest that I respond to you, regarding the position of McLean County Treasurer. I have enclosed my resume for your review and consideration.

I have a sincere desire to contribute to the continued growth and success of McLean County. I was born, raised and have resided in McLean County my whole life.

I have 23 years banking, accounting and operations experience. During my career I have supervised staff levels from 2 up to 9. I have been involved with all aspects of banking and the related functions. I have worked with examiners and auditors during my career, and I am very familiar with their procedures. I feel I could definitely make a contribution, and would be an asset to the Treasurer's office and also McLean County.

Thank you very much for taking the time to review my resume and for your kind consideration. I look forward to speaking with you in the near future. My home phone number is 724-8588 and my work number is 452-1186. Thank you.

Sincerely,



K. Alan Holderly

## K. Alan Holderly

29636 E. 1050 North Road  
Arrowsmith, Illinois 61722  
(309) 724-8588

**Objective:** To acquire a challenging management position in a progressive and growing corporation.

**Experience: Bank of Illinois, October 1994-Present**

Vice President & Controller

- Prepare financial reports (board and regulatory)
- Manage accounting department
- Responsible for complete and accurate daily & monthly general ledger
- Manage bond portfolio
- Computation of bank's monthly federal and state income tax
- Assist employees with daily operations

**First of America Bank, December 1980-October 1994**

Vice President-Finance 1990-1994

- Supervise finance department
- Asset/Liability management
- Prepare annual budget

Vice President & Controller 1988-1990

- Supervise accounting department
- Prepare financial reports

Controller 1987-1988

- Promoted to Vice President

Assistant Controller 1986-1987

- Promoted to officer status

Accounting Clerk 1980-1986

**Pfister International, 1977-1980**

Accounting Clerk

**Education: Midstate College, 1975-1977**

- Associates Degree in Management Accounting, 1977
- Dean's List 1975, 1976
- Who's Who in American Business Colleges
- Student Senate President, 1976

**Volunteer: McLean County Crimestoppers, 1990-Present**

- Board Member

**Trinity Lutheran Church, 2000-Present**

- Board Member of Charitable Trust

## References

Rodney L. Harris, Financial Consultant  
Salomon Smith Barney, Inc.  
303 N. Main Street  
Bloomington, Illinois 61701  
(309) 827-5461

Diana L. Witte, Vice President  
Bank of Illinois  
102 W. College Ave.  
Normal, Illinois 61761  
(309) 452-1186

Terry L. Sprague, Assistant Vice President  
National City Bank  
121 N. Main Street  
Bloomington, Illinois 61701  
(309) 823-3138





February 25, 2003

I am submitting my resume today to have the opportunity to be considered for the appointment of McLean County Treasure on March 18, 2003. If you any questions please call my cell phone at 309-287-9392.

Thank you for your time.  
R. Michael McFarland



## **R. Michael McFarland**

1812 Parkway ct. #10  
Normal, IL. 61761  
Phone: (309) 451-9413  
Cell: (309) 287-9392  
Email: mmmcfarland@att.net

**OBJECTIVE:** To go into an environment where I have the opportunity to work with the public and have personal development.

### **QUALIFICATIONS**

I have over 4 years of consumer and commercial lending experience and have managed and developed other people. I am aggressive at building new business and I am constantly looking for ways to expand my knowledge.

### **EDUCATION**

1992-1995 Bloomington High School  
1996-Present Heartland Community College

### **EMPLOYMENT**

1997-Present *Sales Manager, National City Bank*

I am responsible for managing the sales process. I set up business plans for other employee's and am also required to develop out side business relationships. I am a consumer and commercial lender and have a year of mortgage lending. In the last 24 months, I have brought in a little over 3 million in deposits and have produce 6 million in consumer loans. In addition, I have produced 1 million in commercial Loans. Presently I am in training to become a Financial Planner.

1995-1997 *Department Supervisor, Kohl's Department Store*

I managed a department of 13-15 people, and I had to set up sales displays. In addition, I had to go over sales reports and make sure that the sales goals were met.

### **ACHEIVEMENTS AND HOBBIES**

I was a candidate for the Marc Center Top 20 in 2002. I am very involved in politics and have many other community ties. Finally, I have been involved in with the Arthritis Foundation and Big Brother Big Sisters.

Rebecca C. McNeil  
1809 Truman Drive  
Normal, IL 61761  
Ph 862-3996

February 26, 2003

Michael F. Sweeney, Chairman  
McLean County Board  
104 W. Front St., Rm 701  
Bloomington, IL 61702

Dear Mr. Sweeney,

With great honor I respectfully submit my resume and the following letter of interest for consideration in the appointment of McLean County Treasurer.

My employment with the McLean County Treasurer's office began in 1999. The initial duties assigned to me focused on payroll accounting for over 900 employees, filing the required claims with the IRS on behalf of McLean County, and reconciling monthly statements for the various benefits the County provided. My strong dedication and attention to detail allowed me successfully accomplish the tasks involved with this position as well as take on additional duties within the office. In 1999, the County's installed an upgraded payroll/human resources system. The system required a significant amount of time in testing and programming to fit our specific needs. I was very instrumental in the testing process and the mandatory installation of this system. The upgrade was extremely successful and greatly improved the record keeping of the payroll/human resources system.

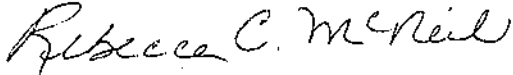
In 2001, I was appointed by James Boylan to serve as Assistant Treasurer. This appointment required a great deal of direct management and decision making in the office. The attached resume details the overall responsibilities of the position. The most significant challenge was to oversee the billing, collection and distribution of over \$177 million in real estate tax dollars to nearly 200 taxing bodies in McLean County. Since this process extends over 6 month period of time it is crucial to have procedures in place and a trained staff that is dedicated to accuracy and teamwork. Several taxing bodies have recognized the office for the prompt distributions that have been made over the last two tax cycles. In 2001, our office also made an extra distribution prior to the tax sale as a result of a result of significant financial hardship that some taxing bodies were experiencing.

Since becoming Assistant Treasurer I have also been responsible for fulfilling staffing needs in office and performing employee evaluations on their work progress. I am extremely proud of the staff that represents the Treasurer's Office. The staff understands the need for strong teamwork and work ethics. It has been my pleasure to provide leadership and direction to such an outstanding group of individuals.

My direct experience and leadership in the office has allowed me to identify areas in which updated software or procedures were needed to improve office productivity. We now have online ability with many of our banks to fulfill our investing and banking needs. With assistance from Information Services, we are now offering taxpayers the option of having their tax payment directly debited out of their account or placed on a credit card. These improvements have been made in the interests of our citizens and at minimal operational cost to the County. The office has also overcome numerous upgrades in the financial system to prepare and comply with GASB 34 accounting requirements. It will be imperative that the technology in the office continue to be upgraded to keep productivity high and staffing costs to a minimum. My willingness to incorporate the ideas of others will also insure that the office continues to adapt to change and new technology.

I am confident that my experience and dedication to the office promotes my qualifications for this highly regarded position. I would be extremely honored to serve as the Treasurer of McLean County. I am very proud to reside in such a prosperous and active community. As Treasurer, I would insure that the office continues to operate under a high standard of accountability and accuracy. The goal of the office will always be to serve the citizens of McLean County with a high standard of effectiveness and efficiency. I am confident that my enthusiasm for serving the public will provide the voters of McLean County with a qualified and dedicated candidate in the 2004 election for McLean County Treasurer. Thank you for your consideration.

Sincerely,



Rebecca C. McNeil

**Rebecca C. McNeil**

1809 Truman Drive

Normal, IL 61761

Ph 862-3996

**OBJECTIVE**

To be appointed to serve as the Treasurer of McLean County.

**EXPERIENCE**

**Assistant Treasurer, April 2001 to Present**  
McLean County Treasurer's Office

- Manage and provide overall direction to the staff of the Treasurer's office to promote efficiency, accountability and integrity.
- Oversee the calculation, billing, collection and distribution process of over \$177 million in property taxes to 189 taxing bodies in McLean County.
- Prepare and present financial reports to the Treasurer, County Administrator and County Board Finance Committee on a monthly basis.
- Manage the overall office accounting practices, procedures and reconciliation in compliance with GAAP and audit requirements.
- Assist the Treasurer in making sound investment decisions with County revenues that maximize returns, prevent loss, and provide liquidity to meet the County's financial needs.
- Assist the Treasurer in preparing a budget for the office that accurately projects revenues and expenses in accordance with maintaining efficient and effective operations.

**Payroll Accountant, May 1999 to April 2001**  
McLean County Treasurer's Office

- Responsible for entering and issuing the County's bi-weekly payroll to over 900 employees.
- Maintained all payroll records and filed all IRS wage related reports according to regulations.
- Issued employee W2's and monitored all employee court ordered withholdings.
- Reconciled monthly benefit statements to insure proper payment and correct coverage.
- Filed monthly IMRF wage reports and authorized payment of the County and employee contributions.

**Mortgage Litigation Specialist, September 1997 to May 1999**  
First of America Bank

- Specialized in the managing a portfolio of mortgage loans that were in bankruptcy and foreclosure status to insure that proceedings were being followed to reduce loss and liability.
- Responsible for calculating payoff and redemption amount to insure that all costs were recovered and claims were filed to protect the bank's financial position.
- Provided general financial guidance and loss mitigation techniques to assist mortgage holders in becoming aware of options to prevent loss of their home.

**EDUCATION**

M.A., Economics  
Western Illinois University, May 1994

B.A., Economics  
Western Illinois University, December 1992  
Minor Degree in Management & Marketing

**AFFILIATIONS**

McLean County Chamber of Commerce Leadership Class of 2003  
Associate Member of Illinois County Treasurer's Association  
Member of Government Finance Officer's Association  
IMRF Authorized Agent for McLean County Government

March 7, 2003

Honorable Michael F. Sweeney  
Chairman, McLean County Board  
Rm 701, Law and Justus Center  
104 W. Front Street  
Bloomington, IL 61702-2400

Dear Mister Chairman,

I am John E. Schroeder, also widely known by family, friends and colleagues as Jack. As of January 31, 2003, I accepted an early retirement package for qualified employees from COUNTRY Insurance and Financial Services. On January 23, 2003, I celebrated my 40th anniversary with COUNTRY, previously known as the Country Companies.

My wife, Pat, and I have made our home at 207 Hammitt Drive in Normal since 1971, when we moved into our new home. We celebrated our 40<sup>th</sup> anniversary last June and have three married sons and six grandchildren. We both lived in Bloomington prior to that and are life long residents of McLean County. We are both registered Republicans.

We are 1960 graduates of Trinity High School. I am a graduate of Illinois State University with a BS degree in Business Administration with an emphasis in Accounting, Investments and Economics. While I pursued and achieved several hours toward a Master's Degree at ISU, I did not it. However, I have completed and achieved the professional designations of FLMI, Fellow, Life Management Institute; HIA, Health Insurance (of America) Associate and CSA, Customer Service Associate. The following were accomplished as the result of passing approximately 17 examinations covering the entire business spectrum, not just insurance. In addition, I am proud to be a long term member of several professional organization. Some of which I have been an officer, including president. As an accountant, I have also been a personal tax practitioner for quite a number of years

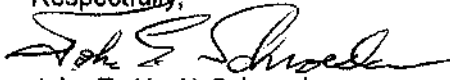
I spent my entire career at COUNTRY in the financial divisions, Controllers and Corporate Auditing. My job at retirement was the Senior Corporate Internal Auditor. A summary of my job responsibilities were to perform the internal audit function for the COUNTRY Property/Casualty and Life/Health groups as well as CC Services, Inc., Country Capital Management Company, Country Trust Bank and our alliance partners. In addition to writing and conducting detailed operational audits, I reviewed internal controls and practices and recommended appropriate changes to management. I provided support and expertise to Ernst and Young, COUNTRY's external auditors. I performed lead auditor duties on major assignments.

I hope and sincerely believe that my education and experience qualify me for the honor of serving the citizens of our McLean County. While I have never served in a paid capacity in the public area, I readily think that given my broad business background, I can offer not only my expertise, but perhaps provide a fresh, objective point of view. I would be proud and gratified to do so.

I apologize for the short comings of this letter and resume, but I have not had the need to write one for quite a long time. I, of course, would be pleased to provide more detailed information at your request.

Thank you for this opportunity and your personal review.

Respectfully,

  
John E. (Jack) Schroeder

John E. (Jack) Schroeder, FLMI, HIA, CSA 207 Hammitt Drive, Normal, IL 61761  
Residence 452-8800 Recently retired from COUNTRY Insurance and Financial Services

Promote to Senior Corporate Auditor in 1993, when the Corporate Auditing Division was formed. I retired in that capacity in 2003

Promoted and served as Internal Auditor for the Country Companies and Affiliates 1984 to 1990

Promoted and served as the General Accounting Consultant and was promoted to Manager of General Accounting Operations 1972 to 1984

Accounting Administrative Trainee, promoted to Staff Accountant, promoted to Supervisor of Accounting Operations 1963 to 1972

I reported to Mr. Warren Seagren, Director of Corporate Auditing. You may contact him at 821-2791.

**An EMERGENCY APPROPRIATION Ordinance  
Amending the McLean County Fiscal Year 2003  
Combined Annual Appropriation and Budget Ordinance  
General Fund 0001, County Board Department 0001**

**WHEREAS**, the McLean County Board, on November 19, 2002, adopted the Combined Annual Appropriation and Budget Ordinance, which sets forth the revenues and expenditures deemed necessary to meet and defray all legal liabilities and expenditures to be incurred by and against the County of McLean for the 2003 Fiscal Year beginning January 1, 2003 and ending December 31, 2003; and,

**WHEREAS**, the Combined Annual Appropriation and Budget Ordinance includes the operating budget for the General Fund 0001, the County Board Department 0001, Legislation and Policy Program 0001; and,

**WHEREAS**, on December 5, 2002, McLean County accepted a grant award in the amount of \$223,559.00 from the Office of Justice Programs of the U.S. Department of Justice for the Safe Havens: Supervised Visitation and Safe Exchange Grant Program; and

**WHEREAS**, at its regular meeting of December 17, 2002, the McLean County Board adopted a resolution authorizing and approving a purchase of services agreement between McLean County and the Children's Foundation to provide services and administer the Safe Havens program; and

**WHEREAS**, said grant acceptance and purchase of services resolution occurred after approval of the McLean County Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance; and

**WHEREAS**, the Executive Committee, at a regular meeting on Tuesday, March 11, 2003, recommended approval of an Emergency Appropriation Ordinance amending the McLean County Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance, now, therefore,

**BE IT ORDAINED** by the McLean County Board as follows:

- (1) That the County Treasurer is hereby directed to make an Emergency Appropriation from the unappropriated fund balance of the County's General Fund 0001 in the amount of \$ 223,559.00 and to amend the Fiscal Year 2003 Combined Annual Appropriation and Budget Ordinance as follows:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Board Department 0001 0001-0001-0001-0407.XXXX USDOJ-Safe Havens	\$ 0.00	\$223,559.00	\$223,559.00



(2)

- (2) That the County Auditor is hereby directed to add to the appropriated budget of the County Board Department 0001, Legislation and Policy Program 0001 the following appropriation:

	<u>ADOPTED</u>	<u>ADD</u>	<u>AMENDED</u>
County Board Department 0001 0001-0001-0001-0777.XXXX USDOJ-Safe Havens	\$ 0.00	\$223,559.00	\$223,559.00

- (3) That the County Clerk shall provide a certified copy of this ordinance to the County Administrator, County Auditor, County Treasurer, and the Director of Facilities Management.

**ADOPTED** by the County Board of McLean County this 18th day of March, 2003.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Peggy Ann Milton, Clerk of the County Board,  
McLean County, Illinois

\_\_\_\_\_  
Michael F. Sweeney, Chairman  
McLean County Board

e:john/ea\_cobd\_safehavensmar03.exec



**INFORMATION SERVICES**  
(309) 888-5100 FAX (309) 888-5209  
104 W. Front, Room 702, P.O.Box 2400 Bloomington, Illinois 61702-2400

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**Request for Approval  
Of Centranet Contract with Verizon**

To the Honorable Members of the Executive Committee and the McLean County Board:

Please find attached a Service Agreement with Verizon. This contract represents a renewal of services already in place for the telephone system used by the County.

This rate is slightly higher than the current contract which was a five year contract. We requested a two year rate so that as the Government Center becomes operational alternative phone systems can be evaluated for us in both locations.

Information Services respectfully requests the approval of the attached contract.

I'll be happy to answer any questions you may have.

Respectfully submitted,

Craig Nelson  
Director, Information Services.



**SERVICE AGREEMENT**  
(Intrastate ICB)

Customer Name and address:	MCLEAN COUNTY GOVERNMENT ("Customer") 104 West Front Street, Bloomington, IL 61701	Main Billing Tel. No:	309-888-5000
		CBS-CNE Case No.	2003-243165

**Services.** Customer hereby requests and agrees to purchase from the undersigned Verizon company ("Verizon") the services identified in Exhibit A attached to this Agreement, and as further described in Verizon's applicable tariffs (the "Services"), for the service period stated in the attached Exhibit applicable to such Service (the "Service Period"), subject to Verizon's receipt of any necessary regulatory and other governmental approvals required to provide the Services under the terms hereof. The Services will be provided under the terms of this Agreement to the Customer locations specified in the attached Exhibit.

**Charges.** Customer will pay the rates and charges set forth in the attached Exhibit and shall also pay all applicable taxes, fees, and charges, including End User Common Line Charges, charged pursuant to applicable law, regulations, or tariffs in connection with the Services. If Customer cancels or terminates this Agreement or any Services prior to expiration of the Service Period, Customer will promptly pay to Verizon termination charges as set forth in the applicable Exhibit. Any tariffed back billing limitations otherwise applicable to the Services shall not apply under this Agreement.

**Notices.** Notices under this Agreement shall be sent by first-class U.S. mail, postage prepaid, to Customer at the address specified above, and to Verizon at Verizon National Contracts Repository, MC: HQW02L25, 700 Hidden Ridge, Irving, TX 75038. Notices shall be deemed effective five business days after such mailing.

**Miscellaneous.** (a) Neither party will disclose the terms of this Agreement to any other person without the prior written consent of the other party, except as may be necessary to comply with applicable law, regulation, or filing requirements.

(b) In the event of a claim or dispute, the law and regulations of the jurisdiction in which Verizon provides to Customer the particular Service that is the subject of such claim or dispute shall apply. This Agreement and its provisions shall not be construed or interpreted for or against any party hereto because that party drafted or caused that party's legal representative to draft any of its provisions.

(c) No liability shall result from Service failures caused by fires, floods, severe weather, acts of government or third parties, strikes, labor disputes, inability to obtain necessary equipment or services, or other causes beyond such party's reasonable control.

(d) If any provision of this Agreement or the provision of any Service under the terms hereof is illegal, invalid, or otherwise prohibited under applicable law or regulation in any State or jurisdiction, or does not receive any governmental or regulatory approval required by law in any State or jurisdiction, then this Agreement shall be construed as if not containing such provision or requiring the provision of such invalid, illegal, prohibited, or unapproved Service in such State or jurisdiction.

(e) Verizon may assign or transfer part or all of this Agreement to any affiliate or successor to substantially all of its assets in the locations where Service is provided hereunder. Upon reasonable prior written notice to Verizon, Customer may assign or transfer this Agreement to any company that is the successor to substantially all of its assets, provided all charges for Services provided prior to such transfer or assignment are paid in full when due. Except as otherwise required by applicable law or regulation, all other attempted assignments shall be void without the prior written consent of the other party.

(f) Except as otherwise required by applicable law or regulation, the Services provided hereunder may not be resold by Customer.

**Tariffs and Limitation of Liability.** The terms and conditions that shall apply in connection with these Services, and the rights and liabilities of the parties, shall be as set forth herein and in all applicable tariffs now or hereafter filed with the applicable state regulatory commission and/or the Federal Communications Commission. In no event shall Verizon be liable for any special, indirect, incidental, or consequential damages arising in connection with this Agreement or the provision of any Services, whether claim is sought in contract, tort (including negligence), strict liability or otherwise. This Agreement (including the Exhibits attached hereto) and all applicable tariffs constitute the entire agreement between the parties and shall supersede all prior oral or written quotations, communications, negotiations, representations, understandings or agreements made by or to any employee, officer, or agent of any party on the subject matter hereof. This Agreement may not be modified or rescinded except by a writing signed by authorized representatives of each party.

AGREED AND ACCEPTED:

**MCLEAN COUNTY GOVERNMENT**

By \_\_\_\_\_  
Name/title \_\_\_\_\_  
Date \_\_\_\_\_

**VERIZON NORTH INC.**

By \_\_\_\_\_  
Name/title \_\_\_\_\_  
Date \_\_\_\_\_

CBS-CNE Case No.: 2003-243165  
Contract No.: 2003-132447

ESC # 0147



VZ Generated By: JJC, 03/04/03  
VZ Approved To Form: EJO 3/04/03

Verizon company name: Verizon North Inc. (referred to in this Exhibit as "Verizon")  
 State: Illinois  
 Customer name: McLean County Government  
 CBS-CNE Case No.: 2003-243165

Customer must sign and date this Agreement on or before April 22, 2003, or the proposed Service arrangement and pricing will no longer be available.

1. **Services and Quantity Commitments.** Customer agrees to purchase the following Services from Verizon at the rates set forth below and in quantities set forth below for the Service Period identified below. Any other work, services or facilities required will be provided subject to prevailing tariff rates and charges, or if no tariff is applicable, under separate individual case basis agreement or formal amendment to this Agreement.

<u>Service Item</u>	<u>Monthly Unit Rate</u>
CentraNet (per line)	\$10.00

This rate does not include Subscriber Line Charges.

The CentraNet line rate includes no additional features. Any feature package requested by Customer will be provided by Verizon from the applicable tariff. Other applicable charges and fees, including Subscriber Line Charges, will be added to the above line rate, pursuant to an applicable state or federal tariff.

**Minimum Commitment and Shortfall.** Customer is obligated during the term to pay for a minimum of 501 lines. If customer fails to maintain the minimum number of lines at any time during the term period, Verizon will notify Customer of that fact within a reasonable time after becoming aware of the shortfall, and the Service will revert immediately to the applicable tariff or other commission-authorized rate(s) for the minimum service commitment period available. If no applicable tariff exists, Customer may either continue to pay for the minimum number of lines, or negotiate a new agreement with Verizon under a new rate structure. Customer shall continue to remain liable for payment of the minimum number of lines, however, until a new agreement becomes effective.

2. **Effective Date/Regulatory Filing and Review.** This Agreement, and any subsequent amendment(s), shall be filed with the Illinois Commerce Commission ("Commission") within thirty (30) days of execution and becomes effective upon filing. Customer acknowledges that the Service cannot be provided until this Agreement is filed with the Commission.

3. **Service or Term Period.** Customer shall purchase such Services for a period of twenty-four (24) consecutive months from the in-service date. The in-service date shall be May 7, 2003, the day following expiration of the parties' current Service arrangement.

4. **Termination Charges and/or Shortfall Liability.** If Customer cancels this Agreement for convenience in whole or in part prior to the expiration of the Service Period, Customer shall pay to Verizon a termination charge equal to twenty-five percent (25%) of the applicable monthly rate for the minimum numbers of lines required under this Agreement multiplied by the number of months remaining in the unexpired portion of the Service Period (501 x .25 of monthly rate per line x remaining months). Any such termination liability charge shall be due and payable in one lump sum within thirty (30) days of billing. If Customer terminates this Agreement subsequent to the execution of this Agreement by the Parties but prior to the in-service date, Customer shall pay to Verizon all costs incurred by Verizon for contract and service preparation. Termination charges will not apply if an exception contained in Verizon's applicable tariff applies.

5. **Additional Provisions.**

a. Conditions. The parties acknowledge that the rates and other terms of this Agreement are premised on Customer's commitments, unique network design requirements, and Customer's service mix, usage patterns and concentration, and other characteristics.



b. Service Continuation. (i) If, at the time of expiration of the Service period, a new agreement with Verizon for the Services is not effective as defined above and Customer has not requested, in writing, discontinuance of the Services, then the Services will be reverted to applicable tariff or other commission-authorized rate(s) for the minimum service commitment period available. The applicable tariff or other Commission-authorized arrangement will govern the service arrangement prospectively, including rates, terms and conditions, which may include charges for termination prior to the end of the minimum tariff service commitment period. If there is no applicable tariff or other Commission-authorized service arrangement, then the Service will be disconnected upon the expiration of the Service period for this Agreement if a new agreement is not effective as defined above.

(ii) If Customer indicates to Verizon in writing that it desires to negotiate a new contract to continue the Services provided for herein, this Agreement shall automatically be extended for a period not to exceed 60 days from the end of the initial term to allow the parties to finalize a new agreement. Written notice must be provided by Customer at least 30 days prior to the end of the original termination date.

c. Detariffing. In the event any of the Services are hereafter detariffed, then the terms of the tariffs in effect immediately prior to such detariffing shall be deemed to be incorporated by reference and shall continue to apply to the provision of the Service to the same extent as such tariffs applied hereunder prior to such detariffing.

d. Facilities. Additional charges may be required if suitable facilities are not available to provide Services at any locations, or if any additional work, services, or quantities of Services are provided. In the event installation of additional network facilities is required to provide Services, Verizon will inform Customer of such applicable charges, and Verizon will install such facilities only upon mutual written agreement of the parties to such additional charges. If Customer does not agree to pay such additional charges, then this Agreement will be subject to termination by Verizon without application of the termination charges described above.

6. Locations. The Services shall be provided to Customer under the terms hereof at all Customer locations served by the Verizon Bloomington/Normal central office. Other Customer locations may be added to this Agreement only upon mutual assent of the parties.



## **MITSUBISHI MOTORS NORTH AMERICA, INC. ASSESSMENT SETTLEMENT AGREEMENT**

**THIS AGREEMENT** is made this \_\_\_\_ day of March, 2003, by and among **MITSUBISHI MOTORS NORTH AMERICA, INC.**, formerly known as **MITSUBISHI MOTOR MANUFACTURING OF AMERICA, INC.** and also formerly known as **DIAMOND-STAR MOTORS CORPORATION** ("Mitsubishi") and the **COUNTY OF McLEAN, CITY OF BLOOMINGTON, TOWN OF NORMAL, DRY GROVE TOWNSHIP, BLOOMINGTON-NORMAL WATER RECLAMATION DISTRICT, CENTRAL ILLINOIS REGIONAL AIRPORT AUTHORITY, COMMUNITY UNIT SCHOOL DISTRICT NO. 5 OF McLEAN AND WOODFORD COUNTIES, ILLINOIS, HEARTLAND COMMUNITY COLLEGE DISTRICT #540, McLEAN COUNTY SUPERVISOR OF ASSESSMENTS, McLEAN COUNTY TREASURER and DRY GROVE TOWNSHIP ASSESSOR** (collectively, the **Governmental Parties**”).

**WHEREAS**, Mitsubishi and the **Governmental Parties** entered into a certain **Assessment Settlement Agreement** on May 26, 1993, to resolve several pending actions before the **McLean County Board of Review, Illinois Property Tax Appeal Board, and the Illinois Appellate Court of the Fourth District** involving the heretofore disputed taxable value for real estate tax purposes of certain Mitsubishi property for 1988 through 1998; and

**WHEREAS**, Mitsubishi and the **Governmental Parties** entered into a certain **First Amendment to Assessment Settlement Agreement** on June 20, 2000, to provide for the taxable value for real estate purposes of certain Mitsubishi property for 1994 through 1998 and to resolve the overpayment of taxes during those same years; and

**WHEREAS**, the **First Amendment to Assessment Settlement Agreement** is in its final year and will be fully executed upon the collection and distribution of the 2002 real estate taxes payable in 2003; and

**WHEREAS**, Mitsubishi and the **Governmental Parties** desire to avoid future disputes and protracted litigation over the taxable value for real estate purposes of certain Mitsubishi property for the next ten years; and

**WHEREAS**, Mitsubishi and the **Governmental Parties** acknowledge it is mutually preferable for purposes of budgeting, planned growth and expansion, stability of tax revenues and delivery of government services to have a single, agreed square foot value applied to certain, well-defined property owned by Mitsubishi for a specified and limited time duration; and

**WHEREAS**, Mitsubishi and the **Governmental Parties** further acknowledge that the agreed square foot value would very likely be supported by a professionally prepared real

estate appraisal as well as by competent historical evidence relied upon by the Illinois Property Tax Appeal Board and the courts in earlier litigation; and

**WHEREAS**, Mitsubishi and the Governmental Parties further acknowledge that for the purposes set forth herein, an agreed square foot value from which a fair assessment and real estate tax can be derived is more preferable than the creation of an agreement to abate taxes,

**NOW, THEREFORE**, for good and valuable consideration, the recital provisions set forth above are incorporated into the body of this Agreement, and the parties agree as follows:

1. That for the purposes of this Agreement, the "Mitsubishi Property" is defined as all land and improvements that currently exist and/or improvements that will be built, solely for manufacturing or manufacturing related purposes, on property known as permanent parcel number (14) 13-25-100-002 containing 595.81 acres +/-, for 10 years commencing with the 2003 tax year through and including the 2012 tax year.
2. That for the purposes of this Agreement, "manufacturing related purposes" shall mean activities, the principal purposes of which are to support and facilitate manufacturing including the supply of materials and services for manufacturing, the shipment of manufactured products and the training and providing for the welfare and convenience of employees, agents, contractors, suppliers and guests. Manufacturing and/or manufacturing related improvements that lie or will lie outside of the Mitsubishi Property, as defined, are not subject to this Agreement. Non-manufacturing and/or non-manufacturing related improvements are also not subject to this Agreement.
3. That for the 2002 tax year, the actual square footage of the improvements on the Mitsubishi Property is 2,490,424 square feet. For 2003 and all subsequent tax years subject to this Agreement, the actual square footage of the improvements on the Mitsubishi Property shall be the previous year's square footage plus any additions or minus any deletions thereto as ascertained by building permit data. Such additions shall include any expansion of currently existing improvements and/or any freestanding improvements on the Mitsubishi Property.
4. The parties agree that the fair market value per square foot to be applied to the Mitsubishi Property, as defined above, shall be \$9.00 per square foot for 10 years commencing with the 2003 tax year through and including the 2012 tax year.
5. That so long as the equalized assessed valuation is based upon the fair market value per square foot established in Paragraph 4 above, all of the parties to this Agreement agree not to file a complaint with the McLean County Board of Review, an appeal with the Illinois Property Tax Appeal Board, or any cause of

action before any court or administrative tribunal. In the event any other entity or person brings a cause of action contesting an assessment set in accordance with this Agreement, the parties shall intervene in such cause and use their best efforts to have the assessment set at an amount determined by this Agreement.

6. That in the event an equalized assessed valuation for any agreed year is not based upon the fair market value per square foot established in Paragraph 4 above, then the parties will immediately seek relief therefrom before the McLean County Board of Review, Illinois Property Tax Appeal Board and/or the Circuit Court, to assess Mitsubishi Property in accordance with this Agreement.
7. That the sale of Mitsubishi Property to any non-related entity will terminate this Agreement except for a merger or other acquisition and financial credit facility arrangements wherein Mitsubishi maintains its manufacturing operations.
8. In addition to the other rights granted by this Agreement, if at any time an assessment for Mitsubishi Property is not in substantial compliance with the terms and conditions of this Agreement, Mitsubishi shall have the right to seek specific performance to enforce the terms of this Agreement. In the event that an action of specific performance is brought, the parties waive the claim or defense that Mitsubishi has an adequate remedy at law.
9. In addition to the other rights granted by this Agreement, if at any time Mitsubishi is not in substantial compliance with the terms and conditions of this Agreement, any or all Governmental Parties shall have the right to seek specific performance to enforce the terms of this Agreement. In the event that an action of specific performance is brought, the parties waive the claim or defense that the Governmental Party or Parties have an adequate remedy at law.
10. That the parties acknowledge that this Agreement is not an amendment or modification to any prior agreements entered into by the parties hereto. The parties expressly agree that the Assessment Settlement Agreement dated May 26, 1993 and the First Amendment to Assessment Settlement Agreement dated June 20, 2000 shall be considered fully executed and satisfactorily completed upon the collection and distribution of the 2002 real estate taxes payable in 2003.
11. This Agreement shall be binding upon and benefit the parties hereto and their present and future members, boards, councils, successors and assigns, except as otherwise provided in Paragraph 7 above.
12. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument and any party hereto may execute this Agreement by signing such counterpart.
13. The undersigned warrant and represent that they are duly authorized and empowered to enter into this Agreement.



IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date set forth above.

**“Mitsubishi”**

MITSUBISHI MOTORS NORTH AMERICA, INC.  
as successor to MITSUBISHI MOTOR MANUFACTURING OF AMERICA, INC.  
and DIAMOND-STAR MOTORS CORPORATION

By: \_\_\_\_\_

Printed Name: Gary Shultz

Title: Vice President and General Counsel

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**“Governmental Parties”**

COUNTY OF McLEAN

By: \_\_\_\_\_

Attest: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

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**OFFICE OF THE ADMINISTRATOR**

(309) 888-5110 FAX (309) 888-5111

104 W. Front, Room 701

P.O. Box 2400

Bloomington, Illinois 61702-2400

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**To:** Chairman and Members, Executive Committee  
**From:** Sue Berglund, Chair, Legislative Sub-Committee  
**Date:** March 5, 2003  
**Re:** Legislative Briefing #1 – 93<sup>rd</sup> Session

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Last year's session saw over 7,000 bills introduced, and the current session is on pace to exceed that number, with almost 6,000 bills introduced as of today. Although both houses plan to have all substantive bills introduced by March 13, to report all bills out of committee by May 16, and to adjourn by May 23, it will be difficult to stick to this schedule, given that the Governor's Budget Message will not occur until early April.

The County Board's legislative initiatives include:

**Circuit Clerk Fees** – House Bill 269 was introduced by Rep. Mautino, has added several co-sponsors, and passed out of the House to the Senate as of March 5, 2003. We will continue our efforts to support this bill.

**Care of Dependent Children** – This matter will be part of the Governor's Budget. We will track the departmental requests of the Department of Human Services and the Department of Children and Family Services, and encourage efforts to earmark funds to meet the State's obligation to counties for this purpose.

**Construction Debris** – Senate Bill 268 was introduced by Sen. Denny Jacobs, has been amended twice, and is scheduled for third reading in the Senate. The amendments to SB 268 provide that all county highway departments will be exempted from construction debris recording and reporting requirements, except Cook and the collar counties. We will track this bill as it goes to the House.

**County/Municipal Zoning Cooperation** – House Bill 1251, sponsored by Rep. Slone, is on third reading in the House. This bill does not require municipalities and counties to enter into intergovernmental agreements regarding zoning in the 1.5 mile buffer zone—it simply does not preclude such agreements from being made if all parties agree to do so.

**Retain State Funding for Election Judges** – There are no bills introduced to accomplish this purpose at this time. Efforts will be made during budget deliberations to ensure that there is adequate funding within the State Board of Elections budget to fund election judges at the current level.

**Simplification of Sheriff's Reporting Requirements for Seized Property** – There is no legislation introduced to address this issue at this time.

**Transport of Involuntary Commitments** – Senate Bill 639, introduced by Sen. Shadid, shifts the responsibility for transporting individuals to mental health facilities from County Sheriffs to the Department of Human Services, which would contract with private local ambulance services.

Other bills of interest to McLean County include:

HB 3286 – sponsored by Rep. Brady, increases the competitive bidding threshold for counties from \$10,000 to \$20,000, and allows counties to acquire emergency communications equipment without bidding.

HB 1317 – co-sponsored by Rep. Brady, increases base salary and annual percentage factor for Sheriff's Law Enforcement Personnel (SLEP) retirees.

HB 485—mandates that health care plans offered by counties include coverage for pregnancy prevention, AIDS vaccines, intravenous feeding, prescription nutritional supplements, etc. This bill would significantly increase the cost of employee health insurance.

HB 1248 – establishes bicyclists as intended users of roads rather than permitted users. This bill would cause an enormous impact on county costs for road maintenance and liability claims. SB 275 is identical.

HB 1637, et. al. – replaces the minimum wage act with a living wage act, to be set by the State Department of Labor. Would require counties to pay employees and contractors at the living wage rate.

HB 1639 – creates the Illinois Family and Medical Leave Act, which is more expansive than the federal act, requiring employers to grant up to 12 weeks leave for medical purposes, and allows employees to apply for leave for a broad range of extended family members. Also HB 247.

SB 498 – shortens the vesting period for Illinois Municipal Retirement Fund eligibility from 8 years to 5 years. County retirement costs would increase significantly.

HB 300 – Permits counties to charge a fee for electronic (internet) access to records that would otherwise be unavailable.

HB 1428 – Allows Probation Officers to become participants in SLEP. Significant cost impact on counties. HB 2466 extends participation to Coroners. HB 529 does the same, but requires a vote of the County Board to implement the change.

HB 537 – Creates a separate health insurance levy for counties.

SB 316 – Grants "quick-take" procedures for use by counties.

**Information Services Status Report**  
**March 11, 2003**

To the Honorable Members of the McLean County Executive Committee and the McLean County Board:

Please find below a summary of Information Services activities since my last report in January of 2003.

**General Administration:**

Coordinated Property Tax System demonstrations  
Evaluated training offered to departments (Word and Excel)  
Coordinated Credit Card availability on the Web with Treasurer  
Worked on IJIS contract possibilities  
Worked on policies

**Hardware/Network**

Planning Windows 2000 Upgrade and testing  
Installing new printer in B&Z  
Installing new printer in SOA

**Programming/Database/Web**

Testing ADR for Circuit Clerk's office  
Converting Criminal Prosecution History to database format  
Working on electronic timesheet program.  
Working on database for Appointments tracking

Respectfully submitted,  
Craig Nelson  
Director of McLean County Information Services

**Date:** 2/13/03

**To:** McLean County Board Property Committee

**From:** John E. Mitchell County Engineer

**RE:** Course of Action for the Route 9 Facility

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I see the following to be the order in which we will proceed with the development of the McLean County Highway Department Route 9 site:

1. March 6, 2003, Property Committee approval of the Master Plan.
2. Property Committee approval to proceed with drilling a well to test pump for adequate water. Estimate approximately \$8000 plus \$3000 a piece if need to drill more holes (pump and piping to be completed later).
3. Property Committee authorizes County Highway Department to begin design of first phase of 100 ft by 120-ft garage by the County Highway Department.
4. As weather Permits County Highway Department performs percolation test to determine location and size of septic fields.
5. County Highway Department grade site as time and weather permits for construction of first phase.
6. Receive bids for new garage and bring to Property Committee for approval.
7. July 1, 2003, start construction of first phase.
8. December 15, 2003, anticipation completion of first phase building.
9. When value of current property is appropriate, begin design of balance of new facility (probably next 2 to 20 years).

I am requesting Property Committee's approval of steps 1 through 5 at this meeting.

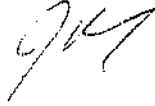


HIGHWAY DEPARTMENT  
John E. Mitchell County Engineer  
(309) 663-9445 FAX (309) 662-8038  
102 S. Towanda-Barnes Rd. Bloomington, Illinois 61704

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## Memorandum

To: McLean County Board Property Committee

From: Mr. John E. Mitchell County Engineer 

Date: 02/13/03

Re: Need For New Garage Building

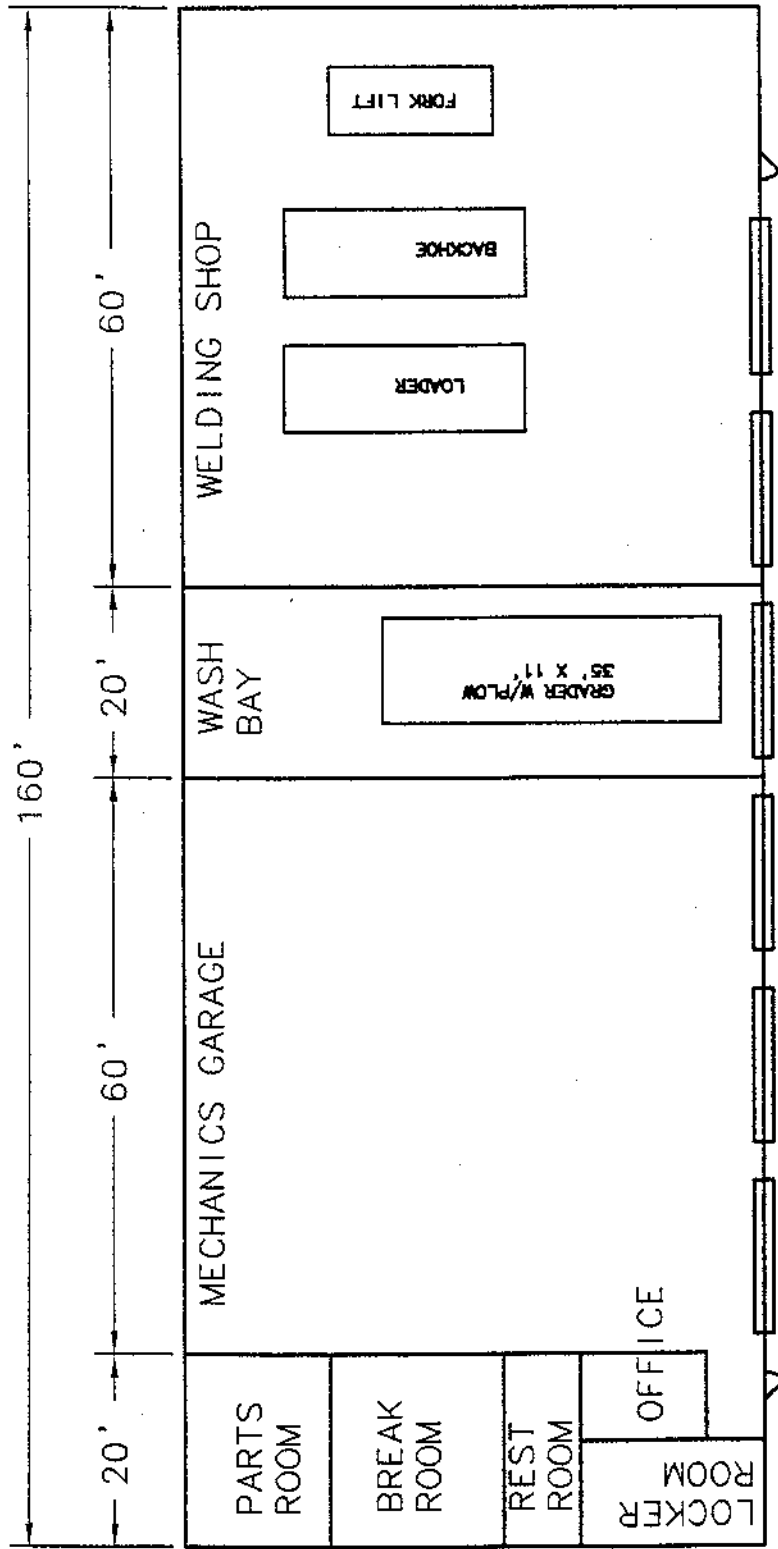
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The existing McLean County Highway Department facility was constructed in the early 1970s. We constructed initially a 60 ft by 160 ft garage then several years later constructed the south 60 ft by 160 ft garage for storage of equipment. I have included for your use drawings entitled South Garage Utilization initially and North Garage Utilization initially. These two drawings show that in the 1970s we had sufficient garage space to fit our five Road Graders with their snowplows on them and our ten single axle dump trucks with their snow plows on them into the warm storage. We also have our sign shop in the south garage. Initially the south garage also contained our sign truck, paint truck, and Athey loader. The north garage contained our wash bay, welding shop and storage of our end loader, Backhoe, forklift and had a three bay area for our mechanics work.

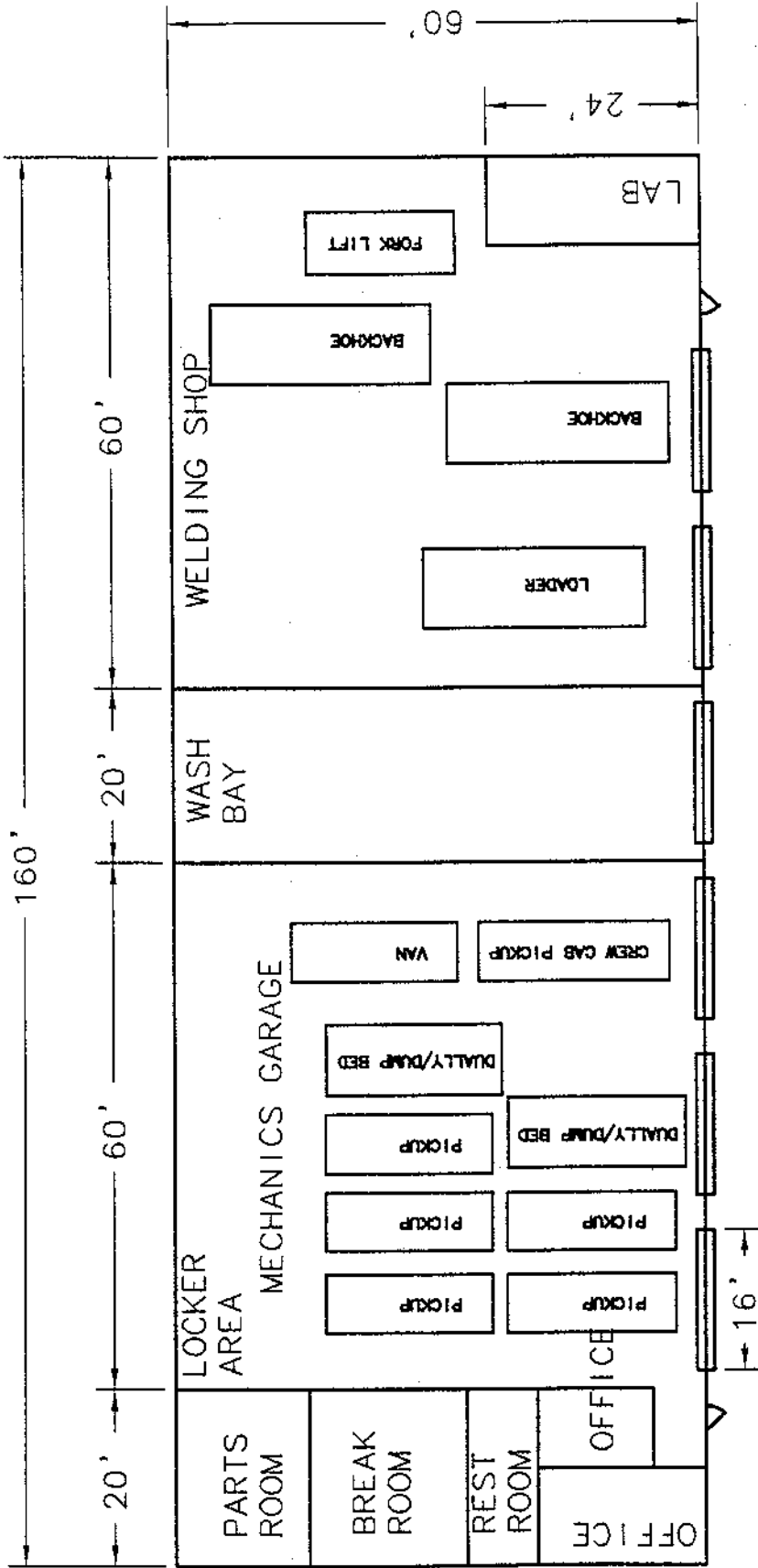
Now thirty years later we find that we have increased our trucks to sixteen. The bigger change is that we have switched from single axle trucks with fixed one-way snowplows to tandem axle dump trucks with reversible plows and we have added wings to approximately half our trucks. This has added ten feet in length to each vehicle and three feet in width that now prevents us from storing all our vehicles inside with the snowplows hooked up. Having to hook up and unhook the plows each time we need to plow snow takes up about another half-hour. In addition, over the years we have eliminated our equipment operators from taking their pickup trucks home at night. This has increased our need for storage by five pickup trucks. Also we have added two 1 ton dump trucks to primarily patch and crack seal instead of using the larger less efficient trucks. These changes have resulted in us needing to store three graders and a dump truck in our cold storage building. While we can plug this equipment in so the diesel engines will start in cold weather this does not allow us to melt off the snow and ice that accumulates on the equipment when we plow snow. When we wash the equipment, we have had cavities freeze on the road graders causing a major crack in the transmission case. This is why we need to store all equipment we use in the winter in warm storage. The proposed first phase 120-ft by 100-ft garage will allow us to store our equipment in warm storage with the snowplows attached. This will eliminate approximately one-half hour per man of overtime every time we plow.

Enclosures





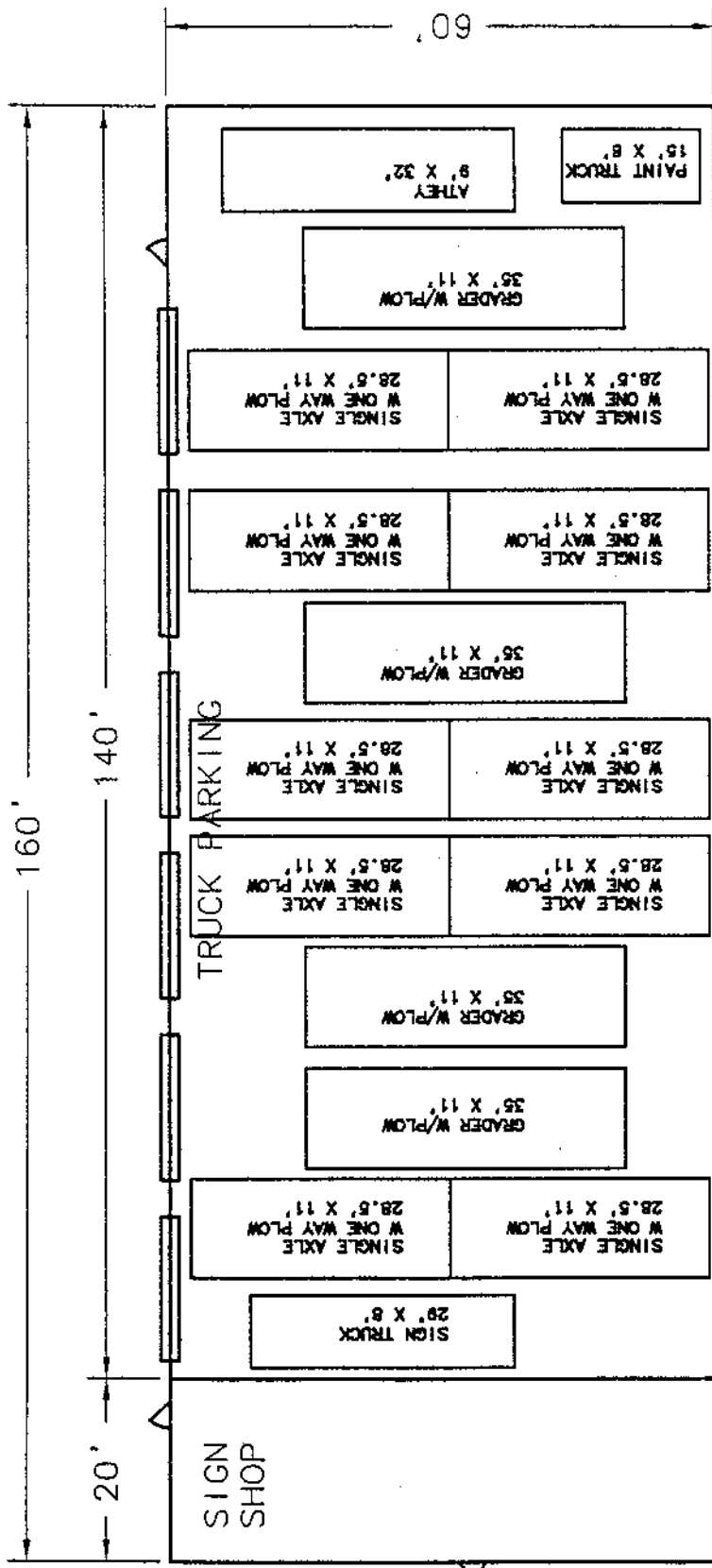
NORTH GARAGE UTILIZATION  
 60' X 160'  
 INITIALLY



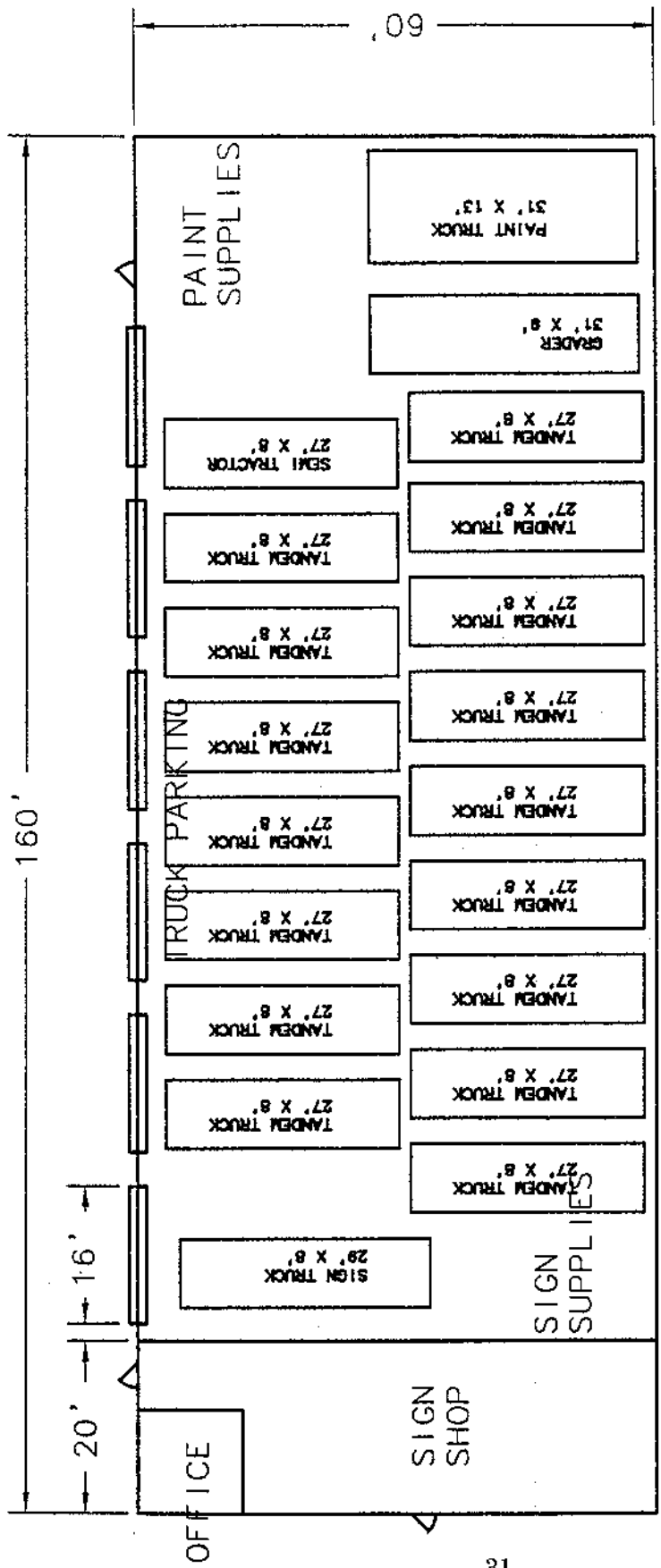
# NORTH GARAGE UTILIZATION

## 60' X 160'

### NOW



SOUTH GARAGE UTILIZATION  
 60' X 160'  
 INITIALLY



TRUCKS SHOWN HAVE NO WINTER EQUIPMENT

# SOUTH GARAGE UTILIZATION

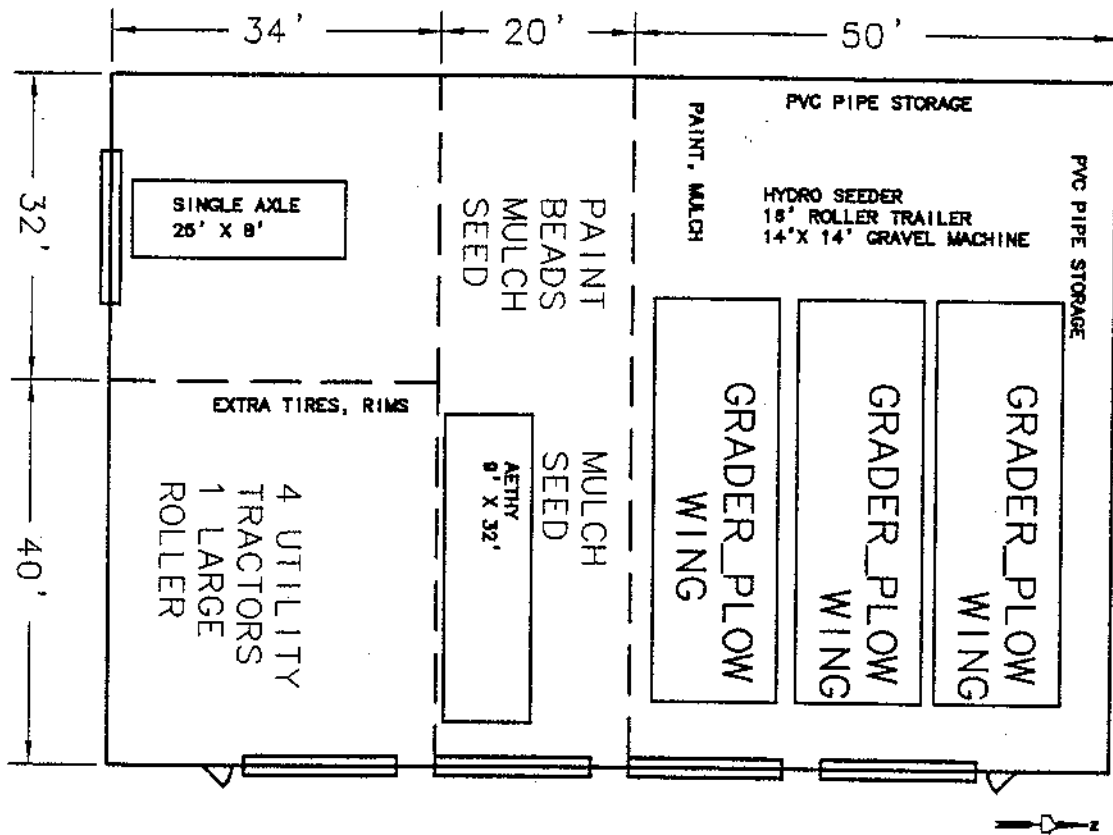
1 60' X 160'

NOW

# COLD STORAGE

## 104' x 72'

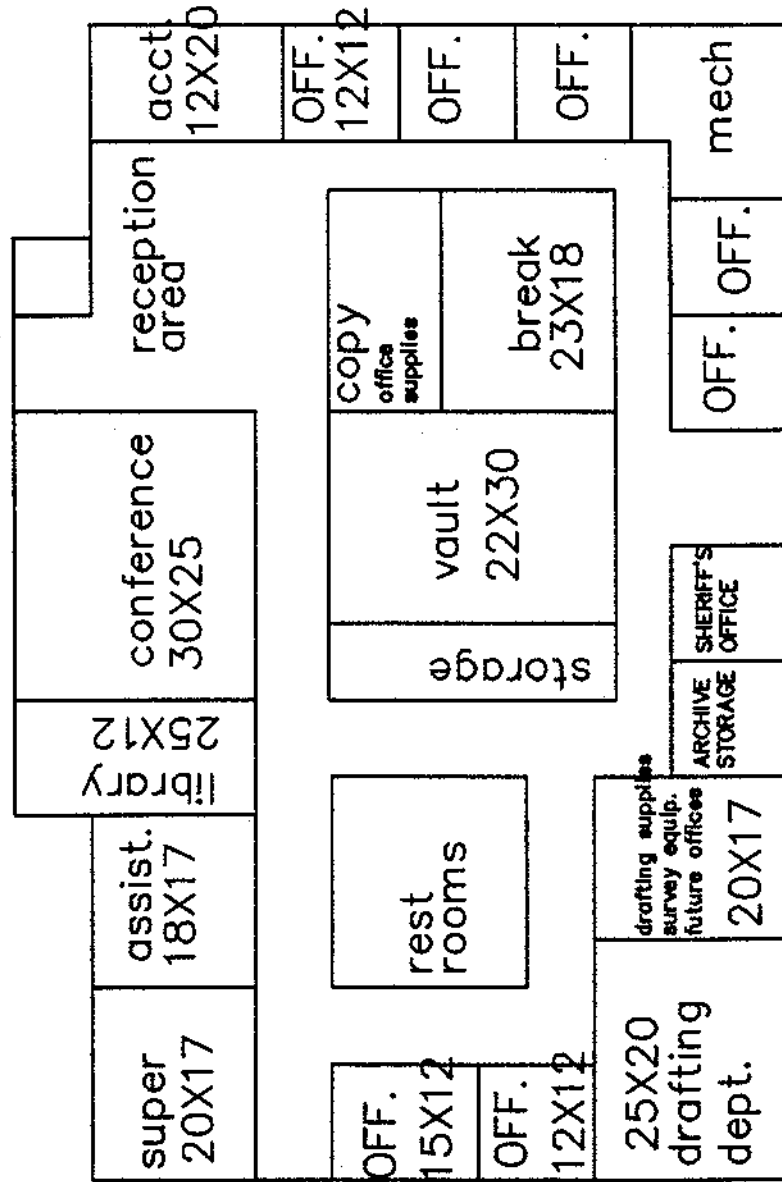
### NOW

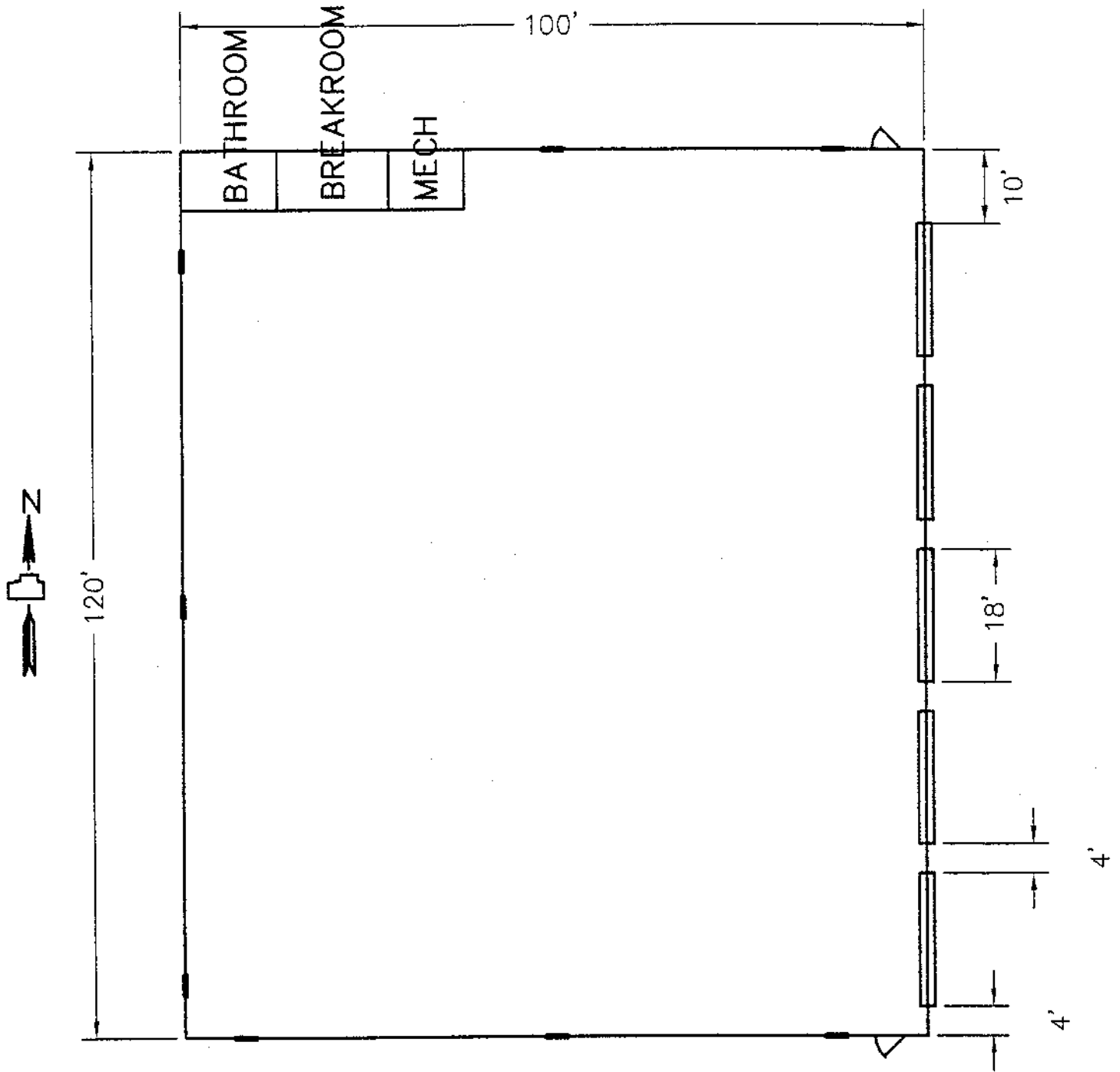


# PROPOSED OFFICE

80' x 120'

1" = 20'



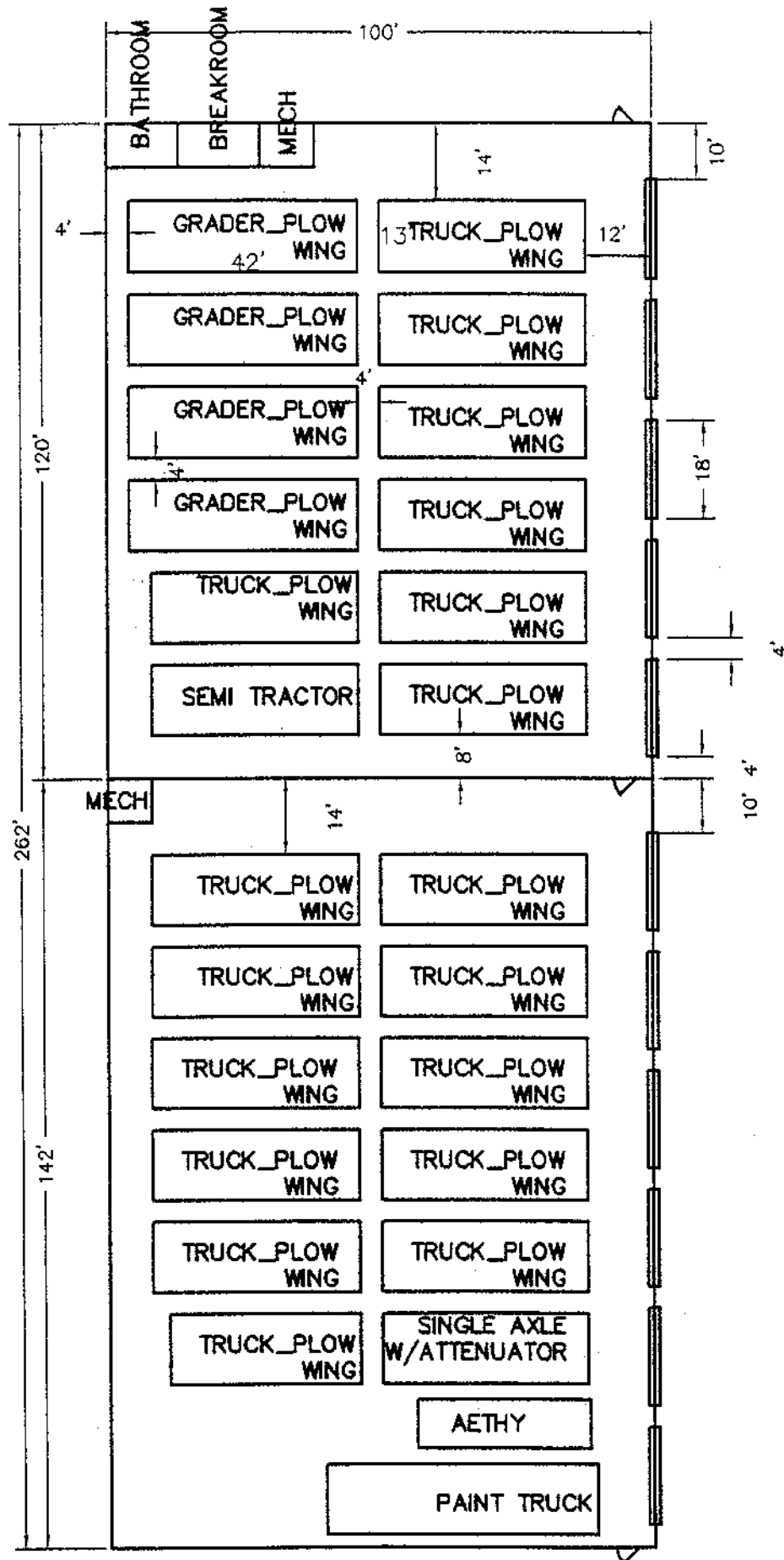


McLEAN COUNTY HIGHWAY DEPARTMENT  
 NEW GARAGE  
 FIRST PHASE  
 SCALE: 1" = 20'

FIRST PHASE



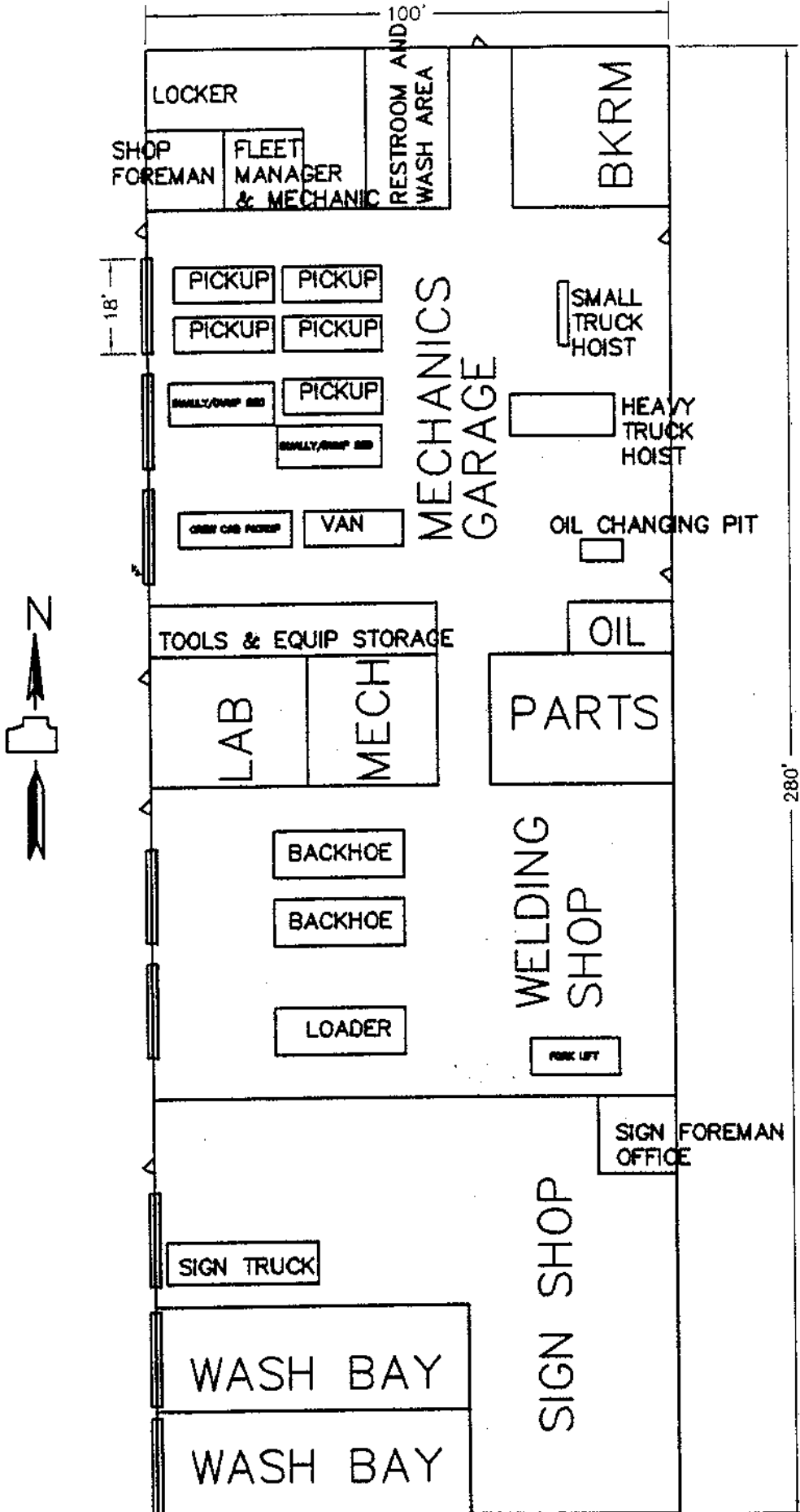
SECOND PHASE



SCALE: 1" = 30'

McLEAN COUNTY HIGHWAY DEPARTMENT  
PROPOSED GARAGE





SCALE: 1" = 30'

McLEAN COUNTY HIGHWAY DEPARTMENT  
PROPOSED MECHANICS GARAGE

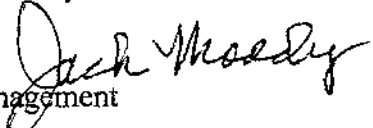


## Facilities Management

104 W. Front Street, P.O. Box 2400  
Bloomington, Illinois 61702-2400  
(309) 888-5192 voice  
(309) 888-5209 FAX [jack@McLean.gov](mailto:jack@McLean.gov)

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To: The Honorable Chairman and Members of the Property Committee  
Mr. John M. Zeunik, County Administrator

From: Jack E. Moody, CFM   
Director, Facilities Management

Date: February 26, 2003

Subj: **McBarnes Memorial Building WWI Memorial Plaque**

At the February Property Committee meeting I was directed to review the project of relocating the McBarnes Memorial Building WWI Memorial plaque from the lobby of the McBarnes Building to the first floor of the old McLean County Courthouse.

For the benefit of the Committee, enclosed is a copy of the written history of the construction of the building, taken from the *History of McLean County Illinois* by Jacob L. Hasbrouck, Volume One, 1924, which serves to provide the historical background of why and how the McBarnes Memorial Building was built in 1923. The plaque was dedicated with the building on May 1, 1923, during a community-wide ceremony.

Also, enclosed is a color photograph of the plaque and a two-page write-up of 173 citizens of McLean County who died in WWI and whose names appear on the plaque.

I contacted Mr. Greg Koos, Executive Director, McLean County Museum of History, to ask if he would be agreeable to have the plaque relocated to the first floor of the old Courthouse, and Mr. Koos said yes, under two (2) conditions:

1. That the plaque be fully restored at County expense as it has been painted over; and,
2. That the marble wall on the first floor of the old Courthouse be remodeled to accept the plaque inlaid into the wall.

On Tuesday, February 25, 2003, I met with Mr. Randy Reid, Professor of Fine Arts, from Illinois State University, who teaches metal art at the university. Mr. Reid confirmed that the plaque is cast bronze, is assembled as a whole unit from seven separate pieces, and weighs over 1,000 pounds. As a result to the 1972 fire in the McBarnes Building, the

**McBarnes Memorial Building WWI Memorial Plaque**

**February 26, 2003**

**Page two**

architect chose to repair the plaque by painting it instead of refinishing it. The plaque can be refinished, Mr. Reid explained, by using a chemical called "liver of sulfur" to remove the paint and bring back the original patina. The metal would then be heated to return the original bronze luster to the surface of the plaque. He is willing to do the work of restoration on the plaque, however, he is committed to other projects through May, 2003, and cannot begin the project until then. His quoted cost is \$3,000.00.

In summary and according to Mr. Koos:

1. The only acceptable place for the plaque at the old Courthouse would be on a marble wall on the first floor. Mr. Koos explained that the plaque must first be refinished to bring it back to its original finish, at a cost to the County. Quoted cost is \$3,000.00.
2. The marble wall will have to be professionally carved away and removed so the plaque can be "inlaid" into the wall and then framed out. This would be at a cost to the County. The estimated cost for this marble wall work is \$6,000.00.
3. The firm of Wiss, Janney, Elstner Architects, Chicago, Illinois, will have to be employed to prepare specifications for the wall removal and plaque insert application. The size and weight of the plaque will have to be carefully considered. This would be at a cost to the County. Their quoted cost is \$3,000.00, to develop the needed plans and specifications.
4. The veterans organizations will have to be contacted to have a "rededication ceremony" for the plaque at its new location in the old Courthouse. Depending upon when a ceremony might occur, some department overtime will probably have to be incurred to assist with building needs. (The assumption is that the ceremony would occur on a Saturday or a Sunday.) This cost is not accurately known at this time.
5. The wall in the lobby of the McBarnes Memorial Building will have to be repaired and in all probability the entire lobby repainted so the repair and paint will match the color finish of the entire lobby on the first floor. This will at a cost to the County. The estimated cost for this work is \$2,500.00.

Total estimated costs to relocate the plaque from the McBarnes Memorial Building to the old McLean County Courthouse is \$14,500.00. We did not budget for this project in the adopted FY 2003 Facilities Management McBarnes Capital Building Budget or the old McLean County Courthouse budget.

I wanted to alert the Committee of the above facts and seek your direction on how to proceed.

Thank you.

JEM: Enclosures