

Minutes of the Executive Committee Meeting

The Executive Committee of the McLean County Board met on Monday, August 14, 2023, at 4:00 p.m. in Room 404, Government Center, 115 E. Washington Street, Bloomington, Illinois.

Members Present: Vice Chair Elizabeth Johnston and Members Chuck Erickson, Susan Schafer, Catherine Metsker, Val Laymon, Lea Cline and Jim Rogal

Members Absent: Chairman John McIntyre

Other Board Members Present: None

Staff Present: Cassy Taylor, County Administrator; Cathy Dreyer, Assistant County Administrator; Anthony Grant, Assistant County Administrator; Trevor Sierra, First Assistant State’s Attorney – Civil Division; Taylor Williams, Assistant State’s Attorney; Julie Morlock, Recording Secretary

Department Heads/
Elected Officials Present: Craig Nelson, Information Technologies; Kathleen Yoder, Coroner

Others Present: Dan Leary and Matt Berger, Information Technologies; Dr. Scott Denton; Rae Anne Robertson

Vice Chair Johnston called to order a meeting of the Executive Committee at 4:00 p.m. and declared a quorum physically present.

Vice Chair Johnston presented the Consent Agenda which consisted of the minutes from the July 10, 2023 regular meeting and invoices in the amount of \$1,571,644.18 for the General Fund, Shared Sales Tax, Veterans Assistance and American Rescue Plan Act as well as \$12,420.72 for Regional Planning for approval.

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AS OF 7/31/2023

EXPENDITURE SUMMARY BY FUND

Executive Committee

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0001	GENERAL FUND		\$250,053.26	\$250,053.26
0007	Shared Sales Tax/Municipalities		\$24,118.00	\$24,118.00
0136	VETERANS ASSISTANCE COMM.		\$3,471.23	\$3,471.23
0163	American Rescue Plan Act		\$1,294,001.69	\$1,294,001.69
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			\$1,571,644.18	\$1,571,644.18

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AS OF 7/31/2023

EXPENDITURE SUMMARY BY FUND

Regional Planning

FUND	FUND TITLE	PENDING TOTAL	PREPAID TOTAL	FUND TOTAL
0010	Regional Planning		\$12,420.72	\$12,420.72
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			\$12,420.72	\$12,420.72

Motion by Schafer/Laymon to approve the Consent Agenda
Motion Carried.

Vice Chair Johnston confirmed with Ms. Taylor there were no requests to speak.

Vice Chair Johnston presented appointments and reappointments for approval.

Motion by Cline/Metsker to recommend approval of appointments and reappointments.
Motion Carried.

Vice Chair Johnston presented for action on behalf of Craig Nelson, Information Technology Director a request to approve an Agreement with Mission Critical Partners for Assistance with Boomi Software and development of a master indices database. Mr. Nelson went over the proposal. Ms. Johnston asked if the system would be something utilized long term. Mr. Nelson noted the buildout would be a one-time event but the system would be utilized on an ongoing basis. Ms. Metsker asked if the ongoing utilization would be through Mission Critical Partners. Mr. Nelson confirmed it would not.

Motion by Schafer/Cline to recommend approval of an Agreement with Mission Critical Partners for Assistance with Boomi Software and development of a master indices database.
Motion carried.

Vice Chair noted there was a report in the packet from Craig Nelson for Information Technologies and asked if there were any questions for Mr. Nelson; hearing none, she thanked him.

Chairman Metsker of the Finance Committee indicated she had nothing for the Executive Committee or the Board this month. Vice Chair Johnston asked if there were any questions; hearing none, she thanked her.

Ms. Susan Schafer Chairman of the Health Committee indicated they had nothing for the Committee but would have something for the Board. Vice Chair Johnston asked if there were any questions; hearing none, she thanked her.

Mr. Chuck Erickson, Chairman of the Justice Committee presented for action a request to approve a Subcontract/Sub-Award Agreement between Children's Advocacy Centers of Illinois and the County of McLean Children's Advocacy Center.

Motion by Erickson/Rogal to recommend approval of a Subcontract/Sub-Award Agreement between Children's Advocacy Centers of Illinois and the County of McLean Children's Advocacy Center.
Motion Carried.

Mr. Erickson indicated he had no further items for the Committee today but would have additional items for the Board. Vice Chair Johnston asked if there were any questions; hearing none, she thanked him.

Ms. Val Laymon, Chair of the Property Committee indicated they had nothing for the Committee today but would have an item for the Board. Vice Chair Johnston asked if there were any questions or comments; hearing none, she thanked her.

Ms. Lea Cline, Chair of the Land Use and Development Committee indicated they had no items for the Committee but would have an item for the Board. Vice Chair Johnston asked if anyone had any questions; hearing none, she thanked him.

Mr. Jim Rogal, Chair of the Transportation Committee indicated they had no items for the Committee but would have items for the Board. Vice Chair Johnston asked if there were any questions; hearing none, she thanked him.

Ms. Cassy Taylor, County Administrator presented a request to approve a bid for a digital portable X-Ray Unit with Diagnostic View Workstation (Coroner's Office). Ms. Kathleen Yoder noted they had received an x-ray machine from BroMenn several years ago, but the equipment was outdated. Ms. Yoder explained the work they do with an x-ray machine and how it helps with finding cause of death and evidence. Ms. Yoder noted that the bid they were recommending provided higher quality services and also was from a local vender who could assist if there were issues with the machine whereas the other two vendors were from Florida and Texas. Ms. Cline asked about the need for a higher weight limit for the table. Ms. Yoder noted that some victims are heavier and this allows them to handle all manner of cases that may come to them. Ms. Johnston asked what made the portable machine a better option for their office. Ms. Yoder noted the room where autopsies are conducted is small and the room where they take x rays is even smaller and a portable machine will fit in the smaller room. Dr. Denton and Ms. Robertson both concurred that the smaller portable machine allows them to move the machine around the victim in the x-ray room. Dr. Denton noted that a stationary machine would take up a larger footprint in the room.

Ms. Schafer asked about the other machine Ms. Yoder had mentioned. Ms. Yoder noted the Lodox machine would provide more detail as it would provide a CT scan of the body, but it cost about \$500,000. She also noted the Lodox was much larger and would not fit in the space they currently had. Ms. Johnston asked Ms. Taylor to confirm this was being paid for with ARPA funding. Ms. Taylor confirmed it was coming to the Executive Committee for approval as it was being paid for with ARPA funding.

Motion by Schafer/Metsker to recommend approval of a bid for a digital portable X-Ray Unit with Diagnostic View Workstation (Coroner's Office).
Motion Carried.

Ms. Taylor indicated she had nothing further for the Committee. Vice Chair Johnston asked if anyone had any questions; hearing none, he thanked her.

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Vice Chair Johnston indicated there was no further business to come before the Committee and adjourned the meeting at 4:14 p.m.

Respectfully Submitted,

Julie A. Morlock

Julie Morlock
Recording Secretary