

Due to changes made by the Illinois General Assembly to the Governmental Ethics Act late last year, questions on the Statement of Economic Interests have changed, and resulted in us not being able to continue using our previous SEIOnline program. This year we are using “SeamlessDocs” for our online filing form. SeamlessDocs is a service used by McLean County Government to create forms that may be completed and signed digitally and securely.

The new version of the Statement of Economic Interests has **SEVEN** questions instead of the previous **EIGHT**, and some questions have changed. **Definitions for terms** used in the questions were added to the beginning of the statute, and those definitions are on our website for your convenience.

Even if you have filed before, the old SEI username and password will not work here. Unless you already have a SeamlessDocs account, **follow the directions #3-11 below** to create one by choosing “**I Don’t Have an Account**” below the log-in fields. Enter your e-mail address, so you can receive a temporary password if you ever forget your SeamlessDocs password. Here is the link:

https://mcleanil.seamlessdocs.com/f/SEI_Filing **After you create your account, you need to click on the link a second time.**

1. If you have filed an SEI before, this is **NEW**, so you will not be able to log in with your previous username/password.
2. If you already have a **SeamlessDocs** account, click on the link. It will either take you directly to the form, or to the log in page. If you get the log in page, log in with your usual SeamlessDocs username and password, and you will get the form.

DIRECTIONS FOR FILERS WITHOUT SEAMLESSDOCS ACCOUNTS (Read Steps 3-11 before clicking on the link):

3. Most of you will need to create a SeamlessDocs account first, so don’t log in. Instead, click on “Don’t have an account?”
4. Carefully enter your name, e-mail address and phone number. E-mail address will be used to send you your SEI receipt/confirmation.
5. Choose your time zone (America/Chicago) from the drop-down menu - used for the time-stamp.
6. Pick a password (at least 8 characters, including at least one of each: uppercase letter, lowercase letter, number) and then enter it again in the “Confirm Password” field.
7. Click “Create Account.” (*Button color will fade as the app attempts to contact your email. If it says something is wrong, get out and go back in from the link, don’t try to log in – you haven’t created an account.*)
8. If you were successful creating the account, you’ll see “Verify Your Email” on your computer/device screen.
9. You will automatically receive two e-mails at this point. One asks you to verify your e-mail. The second tells you that you have created an account. Ignore the second e-mail.
10. You must go to your e-mail and find the “Verify Email” message from SeamlessDocs. Click the “Verify Email” button in the e-mail. Now you need to **return to this document**.
11. Now click on the link again. https://mcleanil.seamlessdocs.com/f/SEI_Filing
12. If you do not click on this link again, you will not see the form in your SeamlessDocs account. When you click on the link again and log in, you will be taken to the form. Follow the instructions to complete, sign and submit your SEI online.