

Best Wishes

From the

McLean County

Clerk's Office

Information on getting a Marriage or Civil Union License



Kathy Michael
McLean County Clerk
Government Center
115 E Washington Street, Room 102
PO Box 2400
Bloomington, IL 61702-2400
Phone: (309) 888-5190
Fax: (309) 888-5932

What you need to know about applying for your Marriage / Civil Union License:

- The marriage / civil union **must** occur in McLean County.
- The license becomes valid the day **after** obtained, and is valid for 60 days.
- An appointment to apply for the marriage license is required.
- The appointment for an application is **not** the same as the marriage / civil union ceremony. We can only issue your license so that you may get married or have the civil union performed here in McLean County.
- We advise you to set your marriage / civil union date **prior** to making an appointment with the Clerk's office.
- Both parties **must** be present.
- The marriage / civil union application process will take approximately 15-20 minutes.
- The cost is \$65.00. Payable as a **Check, Money Order or Cashier's Check** made out to McLean County Clerk. If license is lost or damaged, there is a \$10.00 replacement fee.
- Both parties for the marriage / civil union must:
 - Be 18 years of age. If applying for a marriage license and you are a minor (a person 16 years of age or over but under the age of 18 years), you must have written consent from both your parents or legal guardians, and they must be present and show valid ID during the appointment.
 - Have a **valid** non-expired driver's license, state issued ID, or passport, which **is required** for identification. **ID must be in same condition as when issued (not cracked or chipped). Authorized English translation must accompany all identification that is not U.S. issued.**
 - **Not** be related to each other.
 - Know your parents' current addresses, the states where they were born, full names, and mothers' maiden last names.
 - Know your social security number (if applicable).
- If either party has been married before, we will need to know whether the marriage ended in dissolution or death, along with the county and state where that event occurred.

Note:

- No blood tests are required in Illinois.
- Anyone can request a copy (front only, for first 50 years) of your marriage / civil union license. (After 50 years both front and back are available)
- Only the marriage / civil union couple may request a copy of the marriage / civil union application.
- Certified copies are not included in the price of the license.

Have Your Information Ready!

You will need to know:

Spouse A / Partner A's Information:

- Social Security Number: _____ - _____ - _____
(If applicable)
- Father's Name: _____
(First, middle & last)
- Father's Address: _____
 - Place of Birth (State): _____
- Mother's Maiden Name: _____
(First, middle & last)
- Mother's Address: _____
 - Place of Birth (State): _____
- If Spouse A / Partner A has been married before, how and when marriage ended.
 - Dissolution: _____ Death: _____
 - Date: _____ County: _____ State: _____

Spouse B / Partner B's Information

- Social Security Number: _____ - _____ - _____
(If applicable)
- Father's Name: _____
(First, middle & last)
- Father's Address: _____
 - Place of Birth (State): _____
- Mother's Maiden Name: _____
(First, middle & last)
- Mother's Address: _____
 - Place of Birth (State): _____
- If Spouse A/Partner B has been married before, how and when marriage ended.
 - Dissolution: _____ Death: _____
 - Date: _____ County: _____ State: _____

Courthouse Ceremonies:

Make arrangements with the Judge's Chambers if you want a ceremony in the courthouse. Judges only do marriages and civil unions on Friday. There is an extra charge for this service. We would recommend calling the Judge one (1) month before the ceremony to schedule a date and time @ (309) 888-5290.